

**Illinois State University
Request for New Program Approval
Financial Implication Form**

Purpose: Proposed new undergraduate and graduate programs (degrees, sequences, minors, and certificates) must include information concerning how the program will be financially supported to proceed through the curricular process.

Procedure: This completed form, is to be approved by the Department/School Curriculum Committee Chair, department chair/school director, college dean, and provost prior to submission of the proposal to the College Curriculum Committee

Definition: A "program" can be a degree, a sequence within a degree, a minor, or a certificate. This form is to be used for both undergraduate and graduate programs.

Complete the following information:

Department: School of Teaching & Learning

Contact Person: Nancy Latham

Date: August 20, 2014

Proposed New Program: Bilingual Education Endorsement Minor

(Note: if the proposed program is a sequence, please indicate the full degree program it is housed within)

ENROLLMENTS

In the table below, summarize enrollment and degrees conferred projections for the program for the first and fifth years of operation. If possible, indicate the number of full-time and part-time students to be enrolled each fall term in the notes section. If it is not possible to provide fall enrollments or fall enrollments are not applicable to this program, please indicate so and give a short explanation.

TABLE 1

STUDENT ENROLLMENT AND DEGREE PROJECTIONS FOR THE PROPOSED PROGRAM		
Category	Year One	5 th Year (Or when fully implemented)
Number of Program Majors/Minors (Fall Headcount)	3-5 FT	7-10 FT
Annual Full-Time Equivalent Majors/Minors (Fiscal Year)	3-5 FT	7-10 FT

Add any relevant notes for the enrollment table 1. (Students are to be enrolled in a cohort; all students will be enrolled part-time; etc.) as a attachment.

Budget Rationale (as an attachment; including corresponding data in Table 2).

Provide financial data that document the department or school's capacity to implement and sustain the proposed program and describe the program's sources of funding.

- a) Is the unit's (College, Department, School) current operating budget adequate to support the program when fully implemented? If yes, please explain. If new resources are to be provided to the unit to support the program, what will be the source(s) of these funds? (Table 2-Section1)

Yes. Because this is a re-design and subsequent re-packaging of the current Bilingual/Bicultural major courses which lead to the Illinois State Board of Education Bilingual Endorsement, no new resources resulting in increased operating budget will be required. In this redesign process the endorsement has actually been better aligned with ISBE requirements (18 hours), greatly reducing the additional hours required to complete the endorsement while completing certification.

- b) Will current Faculty be adequate to implement and maintain the new program? If "yes", please explain. Will additional faculty need to be hired? If additional hires will be made, please elaborate. (Table 2-section 2).

Yes. Because this is a re-design and subsequent re-packaging of the current Bilingual/Bicultural major courses which lead to the Illinois State Board of Education Bilingual Endorsement, no new faculty will be required. In this redesign process the endorsement has actually been better aligned with ISBE requirements (18 hours), greatly reducing the additional hours required to complete the endorsement while completing certification.

- c) Will current staff be adequate to implement and maintain the new program? If "yes", please explain. Will additional staff be hired? Will current advising staff be adequate to provide student support and advisement, including job placement and or admission to advanced studies? If additional hires will be made, please elaborate. (Table 2-section 2).

Yes. Because this is a re-design and subsequent re-packaging of the current Bilingual/Bicultural major courses which lead to the Illinois State Board of Education Bilingual Endorsement, no new staff will be required. In this redesign process the endorsement has actually been better aligned with ISBE requirements (18 hours), greatly reducing the additional hours required to complete the endorsement while completing certification.

- d) Are the unit's current facilities adequate to support the program when fully implemented? Will there need to be facility renovation or new construction to house the program? (For a new degree program describe in detail the facilities and equipment available to maintain high quality in this program including buildings, classrooms, office space, laboratories, equipment, and other instructional technologies for the program. (Table 2-Section3)

Yes. Because this is a re-design and subsequent re-packaging of the current Bilingual/Bicultural major courses which lead to the Illinois State Board of Education Bilingual Endorsement, no new facilities will be required. In this redesign process the endorsement has actually been better aligned with ISBE requirements (18 hours), greatly reducing the additional hours required to complete the endorsement while completing certification.

- e) Are library resources adequate to support the program when fully implemented? Please Elaborate.

Table 2: RESOURCES REQUIREMENTS

Table 2

ESTIMATED COSTS OF THE PROPOSED PROGRAM-Only new resources not currently available to the program			
Category	Unit of Measure	Year One	5 th Year (Or when fully implemented)
Section 1: Operating Expenses			
Including but not limited to: Contractual, Commodities, Equipment, etc	\$0	\$0	\$0
Section 2: Personnel			
Faculty	0 FTE	#0	#0
Faculty	\$0	\$0	\$0
Other personnel costs- All staff including faculty	\$0	\$0	\$0
Section 3: Facilities			
Including but not limited to rental, maintenance, etc.	\$0	\$0	\$0
Section 4: Other Costs (Itemized)			
None	\$0	\$0	\$0

Routing and action summary - in sequential order:

1. *Ellie Ford*
Curriculum Committee Chair, School of Teaching & Learning

9/10/14
Date Approved

2. *Yong Laskar*
Director, School of Teaching & Learning

9/10/14
Date Approved

3. *Ray W*
Dean, College of Education

9/10/14
Date Approved

4. *Janet Kelly*
Provost

9/30/14
Date Approved

x 5. *Dean J - LS*
College of Education Curriculum Committee Chair

9/30/15
Date Approved

x 6. *Ray W*
Teacher Education Council Chair

9/30/15
Date Approved

7. *M Temple*
University Curriculum Committee Chairperson

10/21/15
Date Approved

Yes. Because there is a re-design and subsequent re-packaging of the current Bilingual/Bicultural major courses which lead to the Illinois State Board of Education Bilingual Endorsement, no new resources will be required. In this redesign process the endorsement has actually been better aligned with ISBE requirements (18 hours), greatly reducing the additional hours required to complete the endorsement while completing certification.

f) Are there any additional costs not addressed in Items a.-d.? If "yes", please explain. (Table 2-Section 4)

No

g) Are any sources of funding temporary (e.g. grant funding)? If so, how will the program be sustained once these funds are exhausted?

No

h) If this is a graduate program, discuss the intended use of graduate assistantships and where the funding for assistantships would come from.

Not Applicable
