Form updated: *May 20, 2011*

ILLINOIS STATE UNIVERSITY
REQUEST FOR NEW PROGRAM APPROVAL
Financial Implication Form

Purpose: Proposed new undergraduate and graduate programs (degrees, sequences, minors, and certificates) must include information concerning how the program will be financially supported to proceed through the curricular process.

Procedure: This completed form, is to be approved by the Department/School Curriculum Committee chair, department chair/school director, college dean, and Provost prior to submission of the proposal to the College Curriculum Committee.

Definition: A "program" can be a degree, a sequence within a degree, a minor, or a certificate. This form is to be used for both undergraduate and graduate programs.

Complete the following information:

Department: Technology

Contact person: Klaus Schmidt kschmid@ilstu.edu 438-3502

Date: 10/27/14

Proposed new program: Master of Science in Technology - Quality Management and Analytics Certificate

(Note: if the proposed program is a sequence, please indicate the full degree it is housed within)

ENROLLMENTS

In the table below, summarize enrollment and degrees conferred projections for the program for the first-and fifth-years of operation. If possible, indicate the number of full-time and part-time students to be enrolled each fall term in the notes section. If it is not possible to provide fall enrollments or fall enrollments are not applicable to this program, please indicate so and give a short explanation.

TABLE 1

STUDENT ENROLLMENT AND DEGREE PROJECTIONS FOR THE PROPOSED PROGRAM		
Category	Year One	5th Year (or when fully implemented)
Number of Program Majors/Minors (Fall Headcount)	18	24
Annual Full-time-Equivalent Majors/Minors (Fiscal Year)	18	24

Add any relevant notes for the enrollment table 1 (Students are to be enrolled in a cohort; all students will be enrolled part-time; etc.) as an attachment

Budget Rationale (as an attachment; include corresponding data in Table 2)

Provide financial data that document the department or school's capacity to implement and sustain the proposed program and describe the program's sources of funding.

a. Is the unit's (College, Department, School) current operating budget adequate to support the program when fully implemented? If "yes", please explain. If new resources are to be provided to the unit to support the program, what will be the source(s) of these funds? **[Table 2 – Section 1]**

Yes. The courses comprising the new Certificate (TEC 437, 438, 439) have been in existence for a number of years. They were taught as Temporary courses for a while and then became permanent. Therefore, no new resources need to be provided.

b. Will current faculty be adequate to provide instruction for the new program? If "yes", please explain.

Yes. As the courses have been taught for a number of years, the faculty teaching those courses are adequately prepared to continue teaching these courses.

Will additional faculty need to be hired? If additional hires will be made, please elaborate.

[Table 2 – Section 2]

No additional faculty will need to be hired.

c. Will current staff be adequate to implement and maintain the new program? If "yes", please explain. Will additional staff be hired? Will current advising staff be adequate to provide student support and advisement, including job placement and or admission to advanced studies? If additional hires will be made, please elaborate. **[Table 2 – Section 2]**

No additional staff will be needed, students in the current graduate program are already taking these courses and are advised by the current advisor. No additional advisory burden is expected.

d. Are the unit's current facilities adequate to support the program when fully implemented? Will there need to be facility renovation or new construction to house the program? (For a new degree program describe in detail the facilities and equipment available to maintain high quality in this program including buildings, classrooms, office space, laboratories, equipment and other instructional

technologies for the program). [Table 2 – Section 3]

The facilities are adequate as the courses have already been taught and scheduled for a number of years.

e. Are library resources adequate to support the program when fully implemented? Please elaborate.

There is no need for additional library resources. Most of the resources for the three courses listed above can be found online via either Milner Library or other online sources.

f. Are there any additional costs not addressed in items a. – d.? If "yes" please explain.

[Table 2 – Section 4]

No.

g. Are any sources of funding temporary (e.g., grant funding)? If so, how will the program be sustained once these funds are exhausted?

No.

h. If this is a graduate program, discuss the intended use of graduate assistantships and where the funding for assistantships would come from.

No additional assistantships will be required. The current amount of funding for the graduate program in the Technology Department suffices to fund adequate assistantships.

Table 2: RESOURCES REQUIREMENTS

TABLE 2

ESTIMATED COSTS OF THE PROPOSED PROGRAM- Only new resources not currently available to the program			
Category	Unit of Measurement	Year One	5th Year (or when fully implemented)
Section 1: Operating Expenses			
Including but not limited to: Contractual, Commodities, Equipment, etc.	$	$0	$0
Section 2: Personnel			
Faculty	FTE	#0	#0
Faculty	$	$0	$0
Other Personnel Costs – All Staff excluding Faculty	$	$0	$0
Section 3: Facilities			
Including but not limited to rental, maintenance, etc.	$	$0	$0
Section 4: Other Costs (itemized)			
•	$	$0	$0
•	$	$	$
•	$	$	S
•	$	$	$
•	$	$	$
Total	$	$0	$0

No additional funding will be requested as the courses have been taught for a number of years and have become part of the current operational budget.

TEC— Quality Management and Analytics Certificate

Routing and action summary – in sequential order:

1. _____   10/15/2014
Department/School Curriculum Committee Chair   Date Approved

2. _____   10/15/2014
Department Chairperson/School Director   Date Approved

3. _____   10/17/2014
College Dean   Date Approved

4. _____   10/31/2014
Provost   Date Approved

5. _____Adrian Lydl_____   12/12/14
College Curriculum Committee Chairperson   Date Approved

6. _____N.A._____   _____
Teacher Education Council Chair   Date Approved

7. Denise Wilson   3-17-15.
University Curriculum Committee Chairperson   Date Approved
Graduate

Once approved, include this form with the curricular proposal for the new program.

Print Form