

**ILLINOIS STATE UNIVERSITY  
UNDERGRADUATE PROGRAMS**

*Program Proposal Financial Implications Form  
For Request for New Program Approval*

**Purpose:** Proposed new undergraduate programs (degrees, sequences, certificates) must include information concerning how the program will be financially supported to proceed through the curriculum proposal process. Signatures of the College Dean and Provost/Provost Representative are required prior to submission of the new program to the College Curriculum Committee.

**Procedure:** This completed form, with all necessary signatures, is to be attached to new program curricular proposals.

**Definition:** A "program" can be either a degree, a sequence as part of a degree or a certificate.

*Complete the following information:*

Department: Chemistry Date: 05-11-2011

Proposed New Program: Major in Biochemistry

Person Completing Form: Jean Standard Contact #: 438-7700

*Complete Table I to show student enrollment projections for the program.*

**Table I  
STUDENT ENROLLMENT PROJECTIONS FOR THE NEW PROGRAM**

	1 <sup>st</sup> Year (July – June)	2 <sup>nd</sup> Year	3 <sup>rd</sup> Year	4 <sup>th</sup> Year	5 <sup>th</sup> Year
Number of Program Majors (Fall headcount)	47	47	47	47	47
Annual Full-Time-Equivalent Majors	47	47	47	47	47
Annual Credit Hours in EXISTING Courses <sup>1</sup>	1363	1363	1363	1363	1363
Annual Credit Hours in NEW Courses <sup>1</sup>	47	47	47	47	47
Annual Number of degrees Awarded	11	11	11	11	11

<sup>1</sup>Include credit hours generated by both majors and non-majors in courses offered by the academic unit directly responsible for the proposed program.

Complete Table II (even if no new funding is requested). Show all required resources including amounts and sources of funds reallocated from other programs or units.

Table II  
PROJECTED RESOURCE REQUIREMENTS FOR THE NEW PROGRAM

	1 <sup>st</sup> Year (July - June)	2 <sup>nd</sup> Year	3 <sup>rd</sup> Year	4 <sup>th</sup> Year	5 <sup>th</sup> Year
FTE Staff <sup>1</sup> (FTE)	0.4	0.4	0.4	0.4	0.4
Personnel Services ( \$ )	0	0	0	0	0
Equipment and Instructional Needs ( \$ )	\$ 7000	\$ 7000	\$ 7000	\$ 7000	\$ 7000
Library ( \$ )	0	0	0	0	0
Other Support Services <sup>2</sup> ( \$ )	0	0	0	0	0

<sup>1</sup>Reflects the number of FTE staff to be supported with requested funds. Not a dollar entry.

<sup>2</sup>Other dollars directly assigned to the program. Do not include allocated support services.

**Budget narrative listing projected sources of program funding (including sources of reallocated funds).**

It has been proposed that the Biochemistry/Molecular Biology (BMB) undergraduate degree program, currently jointly administered by the Department of Chemistry and School of Biological Sciences, be deleted and two new undergraduate programs created within the separate units, one in Chemistry (Major in Biochemistry) and one in Biological Sciences (Major in Molecular & Cellular Biology). The proposed new Major in Biochemistry would therefore be contingent upon deletion of the BMB program. The expectation is that approximately half of the students currently enrolled in the BMB will enroll in the Major in Biochemistry, which is reflected in the enrollment projections in Table 1. Half the current funding for the BMB program is to be reallocated to the Chemistry Department and will be used to support the Major in Biochemistry. Please note that no new funds/resources are requested; the resource requirements listed in Table 2 are reallocations. All the courses required for the Major in Biochemistry are currently offered for chemistry and BMB majors, with the exception of one new lecture and lab course (CHE 372 and 373). This series replaces a course previously offered for BMB majors that is being deleted (CHE 370); thus, the department already has the instructional capacity to teach the new course series. The BMB budget reallocation will be used for classroom instrumentation support.

**Routing and action summary:**

1. Jean M. Standard 5/16/11  
Department/School Curriculum Committee Chair Date Approved
2. John Ban 5/19/11  
Department Chairperson/School Director Date Approved
3. James S. Hoyle 5/20/11  
College Dean Date Approved
4. Ben A. Cox 7/6/11  
Provost/Provost Representative Date Approved
5. John M. Stewart 9/21/11  
College Curriculum Committee Chairperson Date Approved
6. \_\_\_\_\_  
Teacher Education Council Chair Date Approved
7. Jean M. Stoll 11/4/11  
University Curriculum Committee Chairperson Date Approved

Once approved, please include this form with the curricular proposal for the new program. Please also submit an electronic copy of this form.

**Addendum: Explanation of the Reallocation from BMB**

The reallocation mentioned in the budget narrative is a permanent reallocation from the Biochemistry/Molecular Biology budget line (415). The College of Arts and Sciences will split the approximately \$14,000 in the permanent BMB budget equally between Chemistry and Biological Sciences.