

Graduate Sequence

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**ILLINOIS STATE UNIVERSITY
GRADUATE PROGRAMS .**

***Program Proposal Financial Implications Form
For Request for New Program Approval***

Purpose: Proposed new graduate programs (degrees, sequences, certificates) must include information concerning how the program will be financially supported to proceed through the curriculum proposal process. Signatures of the College Dean and Provost/Provost Representative are required prior to submission of the new program to the College Curriculum Committee.

Procedure: This completed form, with all necessary signatures, is to be attached to new program curricular proposals.

Definition: A "program" at the graduate level can be either a degree, a sequence as part of a degree, or a graduate-level certificate (Graduate Certificate, Post-Baccalaureate Certificate, or Post-Master's Certificate).

Complete the following information:

Department: School of Kinesiology & Recreation Date: February 15, 2010

Proposed New Program: Physical Education-Teacher Education *Sequence*

Person Completing Form: Amy R. Hurd Contact #: 438-5557 *graduate*

Complete Table I to show student enrollment projections for the program.

**Table I
STUDENT ENROLLMENT PROJECTIONS FOR THE NEW PROGRAM**

	1 st Year (July - June)	2 nd Year	3 rd Year	4 th Year	5 th Year
Number of Program Majors (Fall headcount)	5	8	10	10	10
Annual Full-Time-Equivalent Majors	0	0	0	0	0
Annual Credit Hours in EXISTING Courses ¹	0	0	0	0	0
Annual Credit Hours in NEW Courses ^{1 a}	45	81	90	90	90
Annual Number of degrees Awarded	0	0	5	5	5

¹Include credit hours generated by both majors and non-majors in courses offered by the academic unit directly responsible for the proposed program.

- a. Since the students in this program will most likely be part-time students, it is anticipated that they will complete the degree program in 3-4 years. They will take 1-2 classes per semester, excluding summer as graduate courses are not offered in the summer. It is conservatively projected that each student will take 9 hours per year.
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Complete Table II (even if no new funding is requested). Show all required resources including amounts and sources of funds reallocated from other programs or units.

**Table II
PROJECTED RESOURCE REQUIREMENTS FOR THE NEW PROGRAM**

	1 st Year (July – June)	2 nd Year	3 rd Year	4 th Year	5 th Year
FTE Staff ^d (FTE)	5 ^a	5	5	5	5
Personnel Services (\$)	\$0 ^b	\$0	\$0	\$0	\$0
Equipment and Instructional Needs (\$)	\$0 ^c	\$0	\$0	\$0	\$0
Library (\$)	\$0 ^d	\$0	\$0	\$0	\$0
Other Support Services ² (\$)	\$0 ^e	\$0	\$0	\$0	\$0

¹Reflects the number of FTE staff to be supported with requested funds. Not a dollar entry.

²Other dollars directly assigned to the program. Do not include allocated support services.

Budget narrative listing projected sources of program funding (including sources of reallocated funds).

- a. The Physical Education Teacher Education (PETE) sequence will be supported with current faculty. They will offer one sequence specific course per semester. Their current faculty can cover these courses with no additional need for faculty or other resources. The PETE faculty has previously been understaffed until the fall 2009 semester. Due to that understaffing, sections of courses were merged and/or eliminated. With the program at full instructional capacity, the graduate courses can be reinstated. All PETE faculty, with graduate faculty status will share the responsibilities of student advisement.
- b. The PETE sequence graduate students will most likely be part-time students who are practicing teachers. They are not likely to seek graduate assistantships so no new funding is needed, nor does the program reduce assistantships typically afforded to other KNR sequence areas. *
- c. Since an undergraduate program exists, equipment is already available to the faculty. No new equipment is needed. At this time, the PETE graduate program is not seeking to reduce assistantships in other programs.
- d. The KNR librarian, Sharon Naylor, has worked diligently to ensure that the library resources are sufficient for a master's degree in KNR. Many of the KNR sequences use the same library resources and no new materials are needed.
- e. No additional clerical staff will be needed as this graduate sequence will follow the same processes and procedures already in place for the KNR graduate sequences including the application process and program management/assessment.