

NEW, REVISED, OR DELETED PROGRAM COVER SHEET

University Curriculum Committee

2009-2010

Undergraduate Programs (Majors, Minors, Sequences)

DEPARTMENT/SCHOOL IDS

DATE 10.13.09

CONTACT (S) Lance Lippert

EMAIL ADDRESS llipper@ilstu.edu

A. Proposed Action: (more than one item may be checked if a revision).

- New Major CIPS CODE _____ (obtain from Planning, Policy Studies and Info Systems)
- New Minor CIPS CODE 30.9999 (obtain from Planning, Policy Studies and Info Systems)
- New Sequence
- Change in requirements for major
- Change in requirements for minor
- Change in requirements for sequence
- Other program revisions
- More than 50% of courses in this program are distance education.
- Program deletion

B. Summary of proposed action (see Part A), including title and exact *Undergraduate Catalog* copy for a new or altered program. (See *Catalog* and Program Checklist for format and examples.) Provide a summary of the revisions in addition to the exact current *Catalog* copy. SEE ATTACHED.

C. Routing and action summary:

1. _____ Department/School Curriculum Committee Chair	_____ Date Approved	5. _____ Council on General Education	_____ Date Approved
2. _____ Department Chair or School Director	_____ Date Approved	6. _____ Teacher Education Council Chair (10 copies to the Dean of the College of Education)	_____ Date Approved
3. _____ College Committee Chair	_____ Date Approved	7. _____ University Curriculum Committee Executive Secretary (8 copies to UCC Secretary, Moulton 101C, for UCC review; 3 copies if for technical review only)	_____ Date Approved
4. _____ College Dean	_____ Date Approved	8. _____ GRADUATE SCHOOL (300-level courses desiring graduate credit)	_____ Date Approved

Submit 8 copies of **NEW** Undergraduate proposals to University Curriculum Committee

Submit 8 copies of **REVISED** Undergraduate proposals to University Curriculum Committee

All new and deleted programs (majors, minors, sequences) are routed by the U.C.C. to the Academic Senate. **The Senate rules mandate electronic submission (in MS Word or HTML format) of all materials for Web site posting.**

Illinois State University
Minor in Civic Engagement & Responsibility

Catalog Copy:

Minor in Civic Engagement & Responsibility

Advisor: Dr. Lance R. Lippert
School of Communication
424 Fell Hall, Campus Box 4480
(309) 438-8869

In teaching civic engagement at Illinois State University, we strive to develop civically responsible individuals who embrace their membership in communities and society by owning social issues and working to be a part of the solution, which requires ethical and civic judgments and actions when appropriate. Illinois State University's values are at the core of this minor as students will prepare to participate in social change as well as develop an awareness of personal social responsibility. This minor is intended to prepare students to engage actively in their citizenship. The interdisciplinary minor is open to all students of any ideological viewpoint and can be positively matched with any major as a way to broaden the student's learning experience and career perspectives. A civically educated individual 1) gains a sense of self-awareness as a citizen, 2) actively participates in community service, 3) develops an appreciation of diversity, 4) comprehends the interdependence within communities, societies, and the world, 5) grows an understanding of the democratic process, 6) displays critical thinking within the arena of democratic conversations and social issues, 7) becomes effective at problem-solving and change, and 8) is able to personally integrate reflection on service, social issues, and course content. This minor will provide students with opportunities to sharpen critical analysis, skill development, and personal reflection as well as substantive opportunities to study and perform civic engagement in their communities.

-21 Hours required.

-Prerequisites for Minor: COM 110; ENG 101.

-Required core (9 hours): IDS 125; IDS 398.02; POL 101.

-Choose 4 courses (12 hours) from the following (only one 100 level course can be taken): CJS 201; COM 201, 270, 272, 274, 303, 304, 371, 375; EAF 228, 231, 235; FCS 328, 333; HIS 240, 253, 272; PHI 104, 150, 234, 236, 240; POL 105, 106, 214, 220, 221, 222, 225, 233, 312; SOA 240, 333, 366; TEC 175; THE 154, 270, 344.

NOTE: Other courses approved by the Minor Advisor maybe counted toward the minor.

NOTE: No more than two elective courses (six hours) can be taken in any single department.

CIP Classification: 30.9999 (Multi-/Interdisciplinary Studies, Other)

Date of Implementation: Fall 2010

Description of proposed program:

In teaching civic engagement at Illinois State University, we strive to develop civically responsible individuals who embrace their membership in communities and society by owning social issues and working to be a part of the solution, which requires ethical and civic judgments and interventions when appropriate. Illinois State University's values are at the core of this minor as students will prepare to participate in social change as well as develop an awareness of personal social responsibility. This minor is intended to prepare students to actively engage in their citizenship. The interdisciplinary minor is open to all students of any ideological viewpoint and can be positively matched with any major as a way to broaden the student's learning experience and career perspectives. There are three core courses (IDS125, IDS398.02, & POL101) leaving four electives comprised of courses from across disciplines. *IDS125 Foundations of Citizenship: An Introduction to Civic Responsibility* (course syllabus is attached) is a new gateway course that will provide a broad overview and understanding of civic engagement. *IDS398.02 Professional Practice: The Service Learning Experience in Civic Engagement* (course syllabus is attached) is a new professional practice course which is a culmination of the minor as the student engages in some aspect of service learning in the community. *POL101 Citizenship and Governance* (syllabi are attached) is an existing course that prepares students for their roles as citizens within the structure of our society. A civically educated individual 1) gains a sense of self-awareness as a citizen, 2) actively participates in community service, 3) develops an appreciation of diversity, 4) comprehends the interdependence within communities, societies, and the world, 5) grows an understanding of the democratic process, 6) displays critical thinking within the arena of democratic conversations and social issues, 7) becomes effective at problem-solving and change, and 8) is able to personally integrate reflection on service, social issues, and course content. This minor will provide students with opportunities to sharpen critical analysis, skill development, and personal reflection as well as substantive opportunities to study and perform civic engagement in their communities.

Rationale for proposal:

The rationale for implementation of this Minor includes:

- The values and learning outcomes are consistent with Illinois State University's values. A core value of Educating Illinois states, "Illinois State University prepares students to be informed and engaged citizens who will promote and further the collective goals of society. The University promotes active learning experiences through which students will gain an awareness and understanding of civic engagement as a lifelong responsibility. Furthermore, the University encourages faculty and staff to serve as engaged civic leaders and role models promoting the quality of life for all citizens through collaborative and individual action."
- Research indicates that students are seeking opportunities for civic engagement and learning about civic responsibility.

- Research indicates that institutions of higher education are underprepared to meet the learning needs of students in this area.
- Research indicates that employers across career sectors are seeking students with heightened civic awareness and experience.
- This minor will help to centralize various civic engagement components across campus such as the American Democracy Project and other service learning projects.
- Review of similar minors at peer institutions indicates usefulness in accreditation process.
- Implementation of this minor and its service learning component will continue to enhance community partnerships and relationships as well as develop new ones.
- A multi-disciplinary minor further unites the University towards achieving our student-centered values.
- This minor in unison with their majors, will further prepare students for their careers and lives as active and responsible citizens within their communities. “Civic responsibility means active participation in the public life of a community in an informed, committed, and constructive manner, with a focus on the common good.” If students leave ISU ill-equipped or unprepared for their roles as engaged citizens, our institution has failed the students as well as ourselves.

Expected impact of proposal on existing campus programs:

At this point, the Minor should not create a negative drain on academic units’ resources. Commitment of “seats’ and participation from academic units is voluntary. We see the impact on existing campus programs as positive in that the Minor is generating new resources that will be funneled back the academic units through 1) course reinvention stipends, 2) course enhancement grants, 3) student scholarships, 4) instructor training scholarship through Community Engaged Classrooms and CTLT, and 5) opportunities and course buy-outs for faculty to teach the Foundations course (IDS125) on a rotating basis.

Expected curricular changes including new courses:

There are only two new courses proposed for this minor. The goal of this minor is two programmatically compliment students’ existing major areas of study as well as heighten their civic engagement competencies. The design and implementation of the minor should not negatively influence students’ matriculation.

Milner contacted to determine sufficient resources:

Yes, Milner has collections to support Minor. Contacted: Dane Ward, Associate Dean of University Libraries, Public Service; and Chad Kahl, Subject Specialist, Criminal Justice, Law, Military Science and Politics & Government Librarian.

Anticipated staff arrangements:

The minor will require one Advisor responsible for 1) recruitment and advising of students, 2) curriculum coordination, 3) training instructors to teach Foundations course IDS125), 4) coordination and supervision of capstone service learning course (IDS398.02), 5) promoting the Minor across all disciplines, 6) supervising student intern when available, and 7) working with CTLT on training and awarding of grants and stipends.

Anticipated funding needs and source of funds:

Funding for the development, implementation, and support of the Minor comes from a \$140,000 State Farm grant specifically for this purpose. (Financial Impact Form is attached)

**ILLINOIS STATE UNIVERSITY
UNDERGRADUATE PROGRAMS**

*Program Proposal Financial Implications Form
For Request for New Program Approval*

Purpose: Proposed new undergraduate programs (degrees, sequences, certificates) must include information concerning how the program will be financially supported to proceed through the curriculum proposal process. Signatures of the College Dean and Provost/Provost Representative are required prior to submission of the new program to the College Curriculum Committee.

Procedure: This completed form, with all necessary signatures, is to be attached to new program curricular proposals.

Definition: A “program” can be either a degree, a sequence as part of a degree or a certificate.

Complete the following information:

Department: Interdisciplinary Studies Date: 9/7/09

Proposed New Program: Minor in Civic Engagement and Social Leadership

Person Completing Form: Frank D. Beck Contact #: 8-7770

Complete Table I to show student enrollment projections for the program.

**Table I
STUDENT ENROLLMENT PROJECTIONS FOR THE NEW PROGRAM**

	1st Year (July – June)	2nd Year	3rd Year	4th Year	5th Year
Number of Program Majors (Fall headcount)	10	20	30	30	30
Annual Full-Time-Equivalent Majors					
Annual Credit Hours in EXISTING Courses ¹	90	360	540	540	540
Annual Credit Hours in NEW Courses ¹	30	60	90	90	90
Annual Number of degrees Awarded	5	10	20	30	30

¹Include credit hours generated by both majors and non-majors in courses offered by the academic unit directly responsible for the proposed program.

Complete Table II (even if no new funding is requested). Show all required resources including amounts and sources of funds reallocated from other programs or units.

**Table II
PROJECTED RESOURCE REQUIREMENTS FOR THE NEW PROGRAM**

	1 st Year (July – June)	2 nd Year	3 rd Year	4 th Year	5 th Year
FTE Staff ¹ (FTE)	.25	.25	.25	.25	.25
Personnel Services (\$)	\$0	\$0	\$15,534*	\$16,000*	\$16,480*
Equipment and Instructional Needs (\$)	\$0	\$0	\$0	\$0	\$0
Library (\$)	\$0	\$0	\$0	\$0	\$0
Other Support Services ² (\$)	\$0	\$0	\$3,000	\$3,090	\$3,183

¹Reflects the number of FTE staff to be supported with requested funds. Not a dollar entry.

²Other dollars directly assigned to the program. Do not include allocated support services.

Budget narrative listing projected sources of program funding (including sources of reallocated funds).

The Minor in Civic Engagement and Social Leadership will be offered for the first time in the Fall of 2010. The new course will be offered one time per year (.125 FTE per year). The coordination of the minor, including internship/capstone experiences will be funded by one course release for a faculty member per academic year (.125 FTE per year). Thus, the .25 FTE covers both the release time for coordination and the teaching of a new course.

State Farm Foundation is funding the Year 1 and Year 2 costs of staffing the course and the release time for coordinating the internship/capstone experience. Thus the first two years of the minor's existence as a program for undergraduate students will cost Illinois State nothing. The personnel costs begin to take effect in Year 3 and are calculated with 3% increases each year thereafter. We also plan to ask State Farm for additional funding for Year 3.

The support services are for the teacher of the new course and coordinator of the minor to advance the program. This includes all standard operating costs associated with a program (e.g., copying, phone, marketing, etc).

* From ADP Budget in
FY 12, FY 13, FY 14.

Routing and action summary:

- | | | |
|----|--|----------------|
| 1. | <u>Sally Pary</u> | <u>9/9/09</u> |
| | Department/School Curriculum Committee Chair | Date Approved |
| 2. | <u>Sally Pary</u> | <u>9/9/09</u> |
| | Department Chairperson/School Director | Date Approved |
| 3. | <u>Sally Pary</u> | <u>9/9/09</u> |
| | College Dean | Date Approved |
| 4. | <u>Sheri Everts^{dm}</u> | <u>9-23-09</u> |
| | Provost/Provost Representative | Date Approved |
| 5. | _____ | _____ |
| | College Curriculum Committee Chairperson | Date Approved |
| 6. | _____ | _____ |
| | Teacher Education Council Chair | Date Approved |
| 7. | _____ | _____ |
| | University Curriculum Committee Chairperson | Date Approved |

***Once approved, please include this form with the curricular proposal for the new program.
Please also submit an electronic copy of this form.***



**ILLINOIS STATE
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College of Education
**Department of Educational
Administration and Foundations**

331 DeGarmo Hall
Campus Box 5900
Normal, IL 61790-5900
Phone: (309) 438-5422
coe.ilstu.edu/cafdept/

October 6, 2009

Sally Parry
Council on General Education
Campus Box 4100
Illinois State University
Normal, IL 61790

Dear Dr. Parry,


The Department of Educational Administration and Foundations is willing to have the courses listed below included as electives in the new Minor in Community Engagement, Responsibility, and Leadership.

EAF 228: Social Foundations
EAF 231 Introductions to Philosophy of Education
EAF 235: Historical Foundations

We expect that respective course enrollments and departmental resources will not be significantly altered by this arrangement. We also think this initiative is important for Illinois State University and its students.

Feel free to write me with questions. Thank you for your time.

Kind regards,



Patricia Klass
Chair

Beck, Frank

From: Rick Boser [raboser@ilstu.edu]
Sent: Tuesday, October 06, 2009 3:38 PM
To: Parry, Sally
Cc: Beck, Frank; 'Anu Gokhale'; Brown, Joshua
Subject: RE: TEC 175 & Minor in Community Engagement and Leadership
Attachments: image001.png

Hello Sally & the Council on General Education

The Department of Technology is excited about participating in the new Minor in Community Engagement, Responsibility, and Leadership, and would like to have our *TEC 175 Living in a Technological World* included in the elective pool for the minor. We believe this course is a good fit for the minor and will provide students with opportunities for civic engagement and leadership related to technological and renewable energy issues.

We expect that respective course enrollments and departmental resources will not be significantly altered by this arrangement. We also think this initiative is important for Illinois State University and its students.

Please feel free to contact me with any questions.

Kind regards,

Richard A. Boser
Department of Technology 5100
Illinois State University
Normal, IL 61790-5100
v: 309.438.3696
f: 309.438.8626
e: raboser@ilstu.edu

From: Beck, Frank [mailto:fdbeck@ilstu.edu]
Sent: Monday, October 05, 2009 4:40 PM
To: Boser, Richard
Subject: Minor in Community Engagement and Leadership

Dear Dr. Boser,

A few weeks back you responded to a letter and indicated that a Department of Technology course (TEC 175) should be considered for the new minor in civic engagement. With a new name for the minor (Community Engagement, Responsibility, and Leadership), a proposal for the new required course, and appropriate documents, Lance Lippert and I are sending the paperwork to the Council on General Education. Accompanying that paperwork are to be emails, notes, or letters of support from respective chairs. Attached is a letter indicating which courses will be included from Technology.

Could you please edit, print on letterhead, and sign the letter? I or someone else can come get it. If you would rather just send a note, that's fine. Please let me know if you have questions.

Kind regards,
Frank



STEVENSON CENTER
FOR COMMUNITY AND ECONOMIC DEVELOPMENT
Illinois State University

Frank D. Beck, Director
Campus Box 4200
Illinois State University
Normal, IL 61790-4200
Phone: 309-438-7090
Fax: 309-438-5228
Web: www.stevensoncenter.org

ILLINOIS STATE
UNIVERSITY



COLLEGE OF APPLIED SCIENCE
AND TECHNOLOGY
Department of Family & Consumer Sciences

Turner Hall
Campus Box 5060
Normal, IL 61790-5060
Telephone: (309) 438-2517
Facsimile: (309) 438-5659

October 6, 2009

Sally Parry
Council on General Education
Campus Box 4100
Illinois State University
Normal, IL 61790

Dear Dr. Parry,

The Department of Family and Consumer Sciences is willing to have the courses listed below included as electives in the new Minor in Community Engagement, Responsibility, and Leadership.

FCS 328: Economics of Fashion
FCS 333: Family and Consumer Public Policy

We expect that respective course enrollments and departmental resources will not be significantly altered by this arrangement. We also think this initiative is important for Illinois State University and its students.

Feel free to write me with questions. Thank you for your time.

Kind regards,

A handwritten signature in black ink, appearing to read "Connor Walters".

Connor Walters, Ph.D
Chair

From: Frank Beck [mailto:fdbeck@ilstu.edu]
Sent: Friday, October 30, 2009 7:18 AM
To: Lippert, Lance; Parry, Sally
Subject: FW: Minor in Community Engagement and Leadership

Lance and Sally,

Apparently John Poole, Chair of Theater, responded to our request for courses after the CGE met. He says he sent a letter of support to Sally Perry indicating that they would like the following 3 courses to be included.

THE 154: Introduction to Black Drama and Theater
THE 270: The Documentary in Film and Broadcasting
THE 344: Principles of Theater Management

I think we are much too late to include these now. Is that correct?

Frank



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Department of Sociology & Anthropology

Campus Box 4660
Normal, IL 61790-4660
Phone: (309) 438-8668
Fax: (309) 438-5378

October 6, 2009

Sally Parry
Council on General Education
Campus Box 4100
Illinois State University
Normal, IL 61790

Dear Dr. Parry,

The Department of Sociology and Anthropology is willing to have the courses listed below included as electives in the new Minor in Community Engagement, Responsibility, and Leadership.

SOA 240: People in Places: Understanding and Developing Community
SOA 333: Political Sociology: Power, Culture, and Change
SOA 366: Contemporary Social Movements

We expect that respective course enrollments and departmental resources will not be significantly altered by this arrangement. We also think this initiative is important for Illinois State University and its students.

Feel free to write me with questions. Thank you for your time.

Kind regards,

A handwritten signature in black ink, appearing to read "Fred H. Smith".

Fred H. Smith
Chair

ILLINOIS STATE
UNIVERSITY



Department of Philosophy

412 Stevenson Hall
Campus Box 4540
Normal, IL 61790-4540
Telephone: (309) 438-7665
Facsimile: (309) 438-8028
E-mail: philosophy@ilstu.edu

October 6, 2009

Sally Parry
Council on General Education
Campus Box 4100
Illinois State University
Normal, IL 61790

Dear Dr. Parry,

The Department of Philosophy is willing to have the courses listed below included as electives in the new Minor in Community Engagement, Responsibility, and Leadership.

PHI 104, The Ideal of Democracy
PHI 150, Science and Human Culture
PHI 234, Business Ethics
PHI 236, Values and the Environment
PHI 240, Political Philosophy

We expect that respective course enrollments and departmental resources will not be significantly altered by this arrangement. We also think this initiative is important for Illinois State University and its students.

Feel free to write me with questions. Thank you for your time.

Kind regards,

A handwritten signature in black ink, appearing to read "Jim Swindler".

Jim Swindler
Chair



**ILLINOIS STATE
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Department of History

301 Schroeder Hall
Campus Box 4420
Normal, IL 61790-4420
Phone: (309) 438-5641
Fax: (309) 438-5607

October 6, 2009

Sally Parry
Council on General Education
Campus Box 4100
Illinois State University
Normal, IL 61790

Dear Dr. Parry,

The Department of History is willing to have the courses listed below included as electives in the new Minor in Community Engagement, Responsibility, and Leadership.

HIS 240 - Environmental History
HIS 253 - Constitutional History
HIS 272 - Modern Middle East

We expect that respective course enrollments and departmental resources will not be significantly altered by this arrangement. We also think this initiative is important for Illinois State University and its students.

Feel free to write me with questions. Thank you for your time.

Kind regards,

Anthony Crubaugh
Interim Chair

ILLINOIS STATE
UNIVERSITY

School of Communication



434 Fell Hall
Campus Box 4480
Normal, IL 61790-4480

Telephone: 309.438.3671
Facsimile: 309.438.3048

October 12, 2009

Sally Parry, Ph. D.
Council on General Education
Campus Box 4100
Illinois State University
Normal, IL 61790

Dear Sally,

The School of Communication is willing to have the courses listed below included as electives in the new Minor in Community Engagement, Responsibility, and Leadership.

- COM 110: Communication as Critical Inquiry (prerequisite)
- COM 201: Communication and Social Issues
- COM 272: Foundations of Intercultural Communication
- COM 274: Environmental Communication
- COM 303: Controversy in Contemporary Society
- COM 304: Freedom of Speech and the Press
- COM 371: Political Communication
- COM 375: Leadership Communication

We expect that enrollments and resources will not be significantly altered by this arrangement. We also think this initiative is important for Illinois State University, the American Democracy Project on campus, and our students.

Feel free to contact me if you have any questions.

Sincerely,

A handwritten signature in blue ink, appearing to read "Larry W. Long".

Larry W. Long, Ph.D.
Professor and Executive Director
School of Communication
Illinois State University



ILLINOIS STATE
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Illinois' first public university

Department of Criminal Justice Sciences
Campus Box 5250
Normal, IL 61790-5250
Phone: (309) 438-7626
Fax: (309) 438-7289

October 12, 2009

Sally Parry
Council on General Education
Campus Box 4100
Illinois State University
Normal, IL 61790

Dear Dr. Parry,

The Department of Criminal Justice Sciences is willing to have the courses listed below included as electives in the new Minor in Community Engagement, Responsibility, and Leadership.

CJS 201: Individuals, Society & Justice

We expect that respective course enrollments and departmental resources will not be significantly altered by this arrangement. We also think this initiative is important for Illinois State University, the American Democracy Project on campus, and our students.

Feel free to write me with questions. Thank you for your time.

Kind regards,

A handwritten signature in cursive script, appearing to read "Jacqueline L. Schneider".

Jacqueline L. Schneider, Ph.D.
Chair & Associate Professor



**ILLINOIS STATE
UNIVERSITY**
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Department of Politics and Government

Campus Box 4600
Normal, IL 61790-4600
Phone: (309) 438-8638
Fax: (309) 438-7638

October 6, 2009

Sally Parry
Council on General Education
Campus Box 4100
Illinois State University
Normal, IL 61790

Dear Dr. Parry,

The Department of Politics and Government is willing to have the courses listed below included as electives in the new Minor in Community Engagement, Responsibility, and Leadership.

POL 105 American Government and Politics
POL 106 US Government and Civic Practices
POL 214 US Political Parties
POL 220 Campaign Politics
POL 221 US State and Local Governments
POL 222 Urban Politics and Problems
POL 225 Women in Politics
POL 233 Community Service Leadership Seminar
POL 312 Public Opinion

I also understand that POL 101 Citizens and Governance is included as one of the core courses of the new Minor.

We expect that respective course enrollments and departmental resources will not be significantly altered by this arrangement. We also think this initiative is important for Illinois State University, the American Democracy Project on campus, and our students.

Feel free to write me with questions. Thank you for your time.

Kind regards,

A handwritten signature in cursive script, appearing to read "Ali Riaz".

Ali Riaz, PhD
Professor and Chair