September 24, 2008

TO: Daniel Holland, Chairperson, Academic Senate

FROM: Carlyn Morenus, Chair, University Curriculum Committee

RE: Executive Summary of Health Sciences Proposals

The University Curriculum Committee has approved and is forwarding for Academic Senate review the attached proposals to add two sequences: Registered Health Information Technicians to Health Information Management (RHIT-HIM) Online Sequence and Health Information Management On-Campus Sequence to the B.S. in Health Information Management.

The Department of Health Sciences provided a reasonable rationale for adding the Registered Health Information Technicians to Health Information Management Online Sequence and the five new courses that will be required. "The proposed RHIT-HIM Online Sequence is a sequence that is designed to provide the students who have Registered Health Information Technician (RHIT) credentials the opportunity to earn a bachelor's degree in Health Information Management from Illinois State University without duplicating previous professional coursework." The students will have to meet all the requirements for admission to and graduation from ISU, including General Education requirements, SMT and Global Studies requirements.

The second sequence is actually the previous Major in Health Information Management curriculum under the new title of Health Information Management On-Campus Sequence. There are no changes to the courses or the HIM program.

The University Curriculum Committee supports the proposals to add the new sequences.

Attachments

NEW, REVISED, OR DELETED PROGRAM COVER SHEET
2008-2009
University Curriculum Committee
Undergraduate Programs (Majors, Minors, Sequences)

DEPARTMENT/SCHOOL ____Health Sciences Department_____   DATE ____March 2008_____

CONTACT (S) _____Frank Waterstraat_____   EMAIL ADDRESS __fwaterst@ilstu.edu___

A.   **Proposed Action:** (more than one item may be checked if a revision).

_____   New Major   CIPS CODE _____ (obtain from Planning, Policy Studies and Info Systems)

_____   New Minor   CIPS CODE _____ (obtain from Planning, Policy Studies and Info Systems)

__X_____   New Sequence – **Add On-Line Sequence to major**

_____   Change in requirements for major

_____   Change in requirements for minor

_____   Change in requirements for sequence

_____   Other program revisions

____X____   More than 50% of courses in this program are distance education.

_____   Program deletion

B.   **Summary of proposed action** (see Part A), including title and exact *Undergraduate Catalog* copy for a new or altered program. (See *Catalog* and Program Checklist for format and examples.) Provide a summary of the revisions in addition to the exact current *Catalog* copy.

Health Sciences is proposing a new RHIT-HIM Online Sequence in the Major in Health Information Management and five new courses for the new sequence: HSC 326, 327, 328, and 329.

See Attached

C.   **Routing and action summary:**

1. _____ _____ Department/School Curriculum Committee Date Approved Chair		4. _____ _____ College Dean Date Approved	
2. _____ _____ Department Chair/School Director Date Approved		5. _____ _____ Teacher Education Council Chair if appropriate (10 Date Approved copies to the Dean of the College of Education)	
3. _____ _____ College Committee Chair Date Approved		6. _____ _____ University Curriculum Committee Chair Date Approved (8 copies to UCC Secretary, Moulton 102)	

Submit 8 copies of **NEW** Undergraduate proposals to University Curriculum Committee
Submit 8 copies of **REVISED** Undergraduate proposals to University Curriculum Committee
All new and deleted programs (majors, minors, sequences) are routed by the U.C.C. to the Academic Senate. **The Senate rules mandate electronic submission (in MS Word or HTML format) of all materials for Web site posting.**
3/05

Part A: Program Description and Explanations (New)

Institution

Illinois State University
College of Applied Science and Technology
September 2007

Responsible department/school or administrative unit

Department of Health Sciences

Proposed program title

Registered Health Information Technician to Health Information Management Online Sequence
(RHIT-HIM Online Sequence)

Previous program title (if applicable)

Not Applicable

CIPS classification (applicable to new programs)

Not Applicable

Date of implementation

Fall 2008

Description of proposed program or name change

The proposed RHIT- HIM Online Sequence is a sequence that is designed to provide students, who have Registered Health Information Technician (RHIT) credential, the opportunity to earn a bachelor's degree in Health Information Management from Illinois State University without duplicating previous professional course work. The RHIT-HIM Online Sequence is a thirty-one (31) credit hour sequence, which is designed for the distance learning environment. The sequence targets health information professionals who have demonstrated knowledge and skills at the technical level by completing an Associate of Applied Sciences in Health Information Technology and passing the national Registered Health Information Technician credentialing examination offered through the American Health Information Management Association (AHIMA).

The proposed RHIT- HIM Online Sequence will build upon the student's education and experience by further developing the student's analysis, synthesis and application skills. This sequence will use online instructional technology to provide an educational opportunity to those students who do not have geographical access to a bachelor's degree program or whose professional/personal responsibilities restrict them from participating in a traditional academic program.

Admission to RHIT-HIM Online Sequence

To be admitted to the RHIT-HIM Online Sequence, a student must:
1. Be admitted to Illinois State University
2. Hold an Associate of Applied Sciences Degree in Health Information Technology
3. Hold a current Registered Health Information Technician credential.

Registered Health Information Technician Credential

The Registered Health Information Technician (RHIT) credential can only be obtained by students who have completed an Associate of Applied Science (AAS) degree in Health Information Technology (HIT) from an accredited community college and have successfully passed the Health Information Technician Registration Examination offered through the American Health Information Management Association. Community college RHIT Programs are accredited by the Commission on the Accreditation of Health Informatics and Information Management (CAHIIM). All accredited programs must demonstrate that they instruct students in accordance with the HIM Associate Degree Entry-Level Competencies. The RHIT certification insures that professionals with the RHIT credential have demonstrated their professional skills and knowledge through successful completion of a professional competency examination. In addition, credentialed RHITs are required to complete thirty hours of continuing education every two years to retain their credential. RHITs who let their credential lapse are required to retake the professional registration examination. Possession of a current RHIT credential verifies that students entering the program have the professional knowledge and competence to enter the RHIT-HIM Online Sequence.

Academic Requirements

Students admitted to the RHIT-HIM Online Sequence will be required to complete three prerequisite upper division HIM courses. Upon completing these pre-requisite courses with a grade of C or better, thirty-three (33) credits hours will be placed on the student's transcript for the courses listed in Table A. Table A illustrates how the community college course credit will be applied toward obtaining a degree through the RHIT-HIM Online Sequence.

Graduation Requirements

In addition to the admission criteria for the RHIT-HIM Online Sequence, the student will have to meet all the requirements for graduation from ISU, including the General Education requirements, SMT and Global Studies requirements.

Table A: Degree Requirements for HIM Degree at Illinois State University		
	HIM On-Campus Sequence HIM Degree Requirements	**RHIT-HIM Online Sequence HIM Degree Requirements**
General Education	Completion of a baccalaureate-oriented Associate's Degree (A.A. or A.S.) from a regionally accredited post-secondary institution or completion of Illinois State University's General Education Program or completion of Illinois Articulation Initiative General Education (IAI) (37-66 hours)	Completion of a baccalaureate-oriented Associates Degree (A.A. or A.S.) from a regionally accredited post-secondary institution or completion of Illinois State University's General Education Program, or completion of Illinois Articulation Initiative General Education (IAI) (37-66 hours)
HIM Core Courses	HIM Core Courses (33 hours) - HSC 105 Medical Terminology (3) - KNR 181 Anatomy & Physiology I (3) - KNR 182 Anatomy & Physiology II (3) - HSC 200 Health Information Technology (3) - HSC 201 Pathophysiology I (3) - HSC 202 Pathophysiology II (3) - HSC 210 Introduction to Health Information Management (3) - HSC 212 Health Data Classification and Indexing Systems (3) - HSC 214 Alternative Classification Systems (3) - HSC 230 Legal Aspects of Health Information and Risk Management (3) - HSC 298.03 Professional Practice – Clinical (3)	HIM Proficiency Verification (33 hours) Students have demonstrated their competence in HIM Core Courses (left column) by maintaining a current RHIT credential. In addition, students must successfully complete the following three HSC courses with a grade of C or better to receive 33 hours of proficiency credit for completing the core HIM courses at a community college. - HSC 326 Healthcare Financial Management and Reimbursement Processes (6 hours) - HSC 327 Healthcare Quality Management, Law, and Risk Management (6 hours) - HSC 328 Planning, Implementing and Management of Health Information Systems (6 hours)

Table B contains a comparison of courses offered through the current HIM On-campus Sequence to the courses that will be offered through the RHIT-HIM Online Sequence for the completion of the HIM Bachelor of Science Degree.

Table B – Upper-Division Courses for HIM On-campus Sequence and RHIT-HIM Online Sequence Courses*		
	HIM On-Campus Sequence (31 hours)	RHIT-HIM Online Sequence (31 hours)
HIM Upper-Division Courses	- HSC 204 Health Data Analysis (3) - HSC 213 Advanced Applications of Classification and Indexing Systems (3) - MQM 220 Business Organization and Management (3) - MQM 323 Human Resources Management (3) - HSC 300 Health Information Management (3) - HSC 310 Seminar in Health Information Management (1) - HSC 320 Organization and Management of Health Information Services (3) - HSC 340 Trends in Health Care Delivery (3) - HSC 345 Quality Management in Health Care (3) - HSC 346 Hospital Budgeting Procedures (3) - HSC 398.03 Professional Practice – Management (3)	- HSC 326 Healthcare Financial Management and Reimbursement Processes (6 hours) - HSC 327 Healthcare Quality Management, Law, and Risk Management (6 hours) - HSC 328 Planning, Implementing and Management of Health Information Systems (6 hours) - HSC 329 Management for the Health Information Administrator (5 hours) - HSC 330 Health Data Analysis for Decision Making (5 hours) - HSC 398.03 Professional Practice - Management (3 hours)
	Total Hours - 124 Hours	Total Hours - 124 Hours

* The course content in both sequences meet the American Health Information Management Association's *HIM Baccalaureate Degree Entry-Level Competencies: For 2005 and beyond.*

Rationale for proposal

Need for Program
Graduation from an accredited baccalaureate program is required for an individual to be eligible for the Registered Health Information Administrator (RHIA) examination. The RHIT is a professional technician designation, while the RHIA is a professional management designation. The RHIA designation is required by many healthcare organizations for management and administrative level positions. According to the AHIMA's Annual Salary Survey (October 2006), RHIA's make on average 33% more that RHIT's in the workforce.

Job Demand
According to the American Health Information Management Association, there is a critical shortage of knowledgeable workers to support data administration, analytics, mapping, and data integrity. HIM professionals are enjoying a wealth of opportunity in the job market. There is a critical need for qualified professionals to classify, manage, and maintain clinical information for analysis and transactions. As a result of increased regulation in healthcare, heightened compliance risks, and progressively more complex reimbursement tied to code assignments, coding professionals have a greater array of choices within the profession than ever before.

According to the Bureau of Labor Statistics (BLS), employment of health information management professionals is expected to grow much faster than the average for all occupations through 2008. HIM professionals can expect to be in high demand as the health sector expands into the next century. In fact, the Bureau of Labor Statistics cites health information technology as one of the 20 fastest growing occupations in the US. On top of strong job prospects, competitive salaries also await HIM graduates.

BLS indicates that job prospects should be very good. Employment of health information professionals is expected to "grow much faster than average" for all occupations through 2014 because of rapid growth in the number of medical tests, treatments, and procedures that will be increasingly scrutinized by health insurance companies, regulators, courts, and consumers. Also, HIM professionals will be needed to manage patient information into computer databases to comply with federal legislation mandating the use of electronic patient records. More than half of new HIM graduates with a bachelor's degree start with salaries in the $30,000 to $50,000 range. By five years out, one can earn upwards of $50,000 - $75,000 annually.

Current Academic Opportunities in Illinois
Currently, there are three Health Information Management (HIM) Programs in the state of Illinois. The HIM Program at Illinois State University is the largest and the only program outside of the Chicago metropolitan area. The other programs are housed at Chicago State University and the University of Illinois, Medical Center Campus in Chicago.

IBHE Program Data, 2005

Program	Current Enrollment	Graduates
Chicago State University	65	1
Illinois State University	68	29
University of Illinois	43	13

Potential for Enrollment
The Registered Health Information Technician to Bachelor of Science in Health Information Management Online Sequence is a 31 credit hour sequence. This sequence is open to all currently credentialed Registered Health Information Technicians (RHITs) with an associate's degree in Health Information Technology (HIT). It will give working health information professionals with a current RHIT credential an opportunity to complete their Bachelor of Science degree in Health Information Management at Illinois State University via distance learning.

Currently, there are eleven Health Information Technician Associate Degree programs in the state of Illinois. According to the 2004 Illinois Community College Board data report, there

were 1198 students registered in these eight programs and 233 graduates in 2004. We anticipate that approximately ten percent of these graduates would seek a bachelor's degree upon graduation from the community college system. Nationwide there are 216 HIT programs whose graduates would be eligible for this degree sequence.

According to the Illinois Health Information Management Association, there are approximately 1019 Registered Health Information Technicians in the state of Illinois who would be potential candidates for this program. Over 500 of these professionals live in central and downstate Illinois where they do not have access to a bachelor degree program in Health Information Management, as they do not live in the Bloomington-Normal or the Chicago metropolitan areas.

Educating Illinois
This program addresses the following statements of the Educating Illinois Vision Statement for 2014.

- *A branded national leader in selected academic programs, scholarship and service as reflected in university ranking systems and college-related publications* – The HIM Program at Illinois State University currently has the largest enrollment and greatest number of graduates in the state of Illinois. In addition, it is the only program outside metropolitan Chicago. The other state programs do not offer an AAS to BS sequence. This educational program will clearly define ISU as the leading Health Information Management undergraduate program in Illinois.

- *A technologically advanced institution that facilitates high-quality campus and distance learning, teaching and research.* - The HIM Program is a successful traditional program that has used online instructional technology since 2000. The RHIT-HIM Online Sequence is the next step in a continuing effort to expand the use of instructional technology to provide educational opportunities in Health Information Management to underserved populations in the state.

- *An institution that respects the need to maintain affordability and accessibility for Illinois State students and responds to the reduced federal and state commitment to higher education funding through aggressive private fund raising.* – Currently, Illinois State University is ranked as one of the best educational values in the country (Kiplinger's Personal Finance, 2006). This sequence will provide access to an affordable education to RHITs across the state of Illinois and the United States as well.

Instructional Approach

The courses will be delivered in an instructional format that will focus on application, synthesis and assessment using synchronous and asynchronous instructional technology. Since all of the students will possess the same basic core knowledge and skills required of the Registered Health Information Technicians, instruction will focus on application, synthesis and assessment through distance learning instructional techniques.

If for Teacher Education, include reference to CTE Conceptual Framework
Not Applicable

Expected impact of proposal on existing campus programs
None

Expected curricular changes

New Sequence
The RHIT-HIM Online Sequence students bring core knowledge and basics skills from their community college education and work experience. The RHIT-HIM Online Sequence courses will be consistent with the content in our current on-campus courses, but will be redesigned to be 5-6 credit hour courses as opposed to our current 3 credit hour course structure. The course content will meet the American Health Information Management Association's Baccalaureate Degree Entry-Level Competencies for Health Information Management (See attached). This will insure that the knowledge, content and critical analysis skills will be consistent with our current on campus traditional course content.

- HSC 326 HEALTHCARE FINANCIAL MANAGEMENT AND REIMBURSEMENT PROCESSES (6 hours)

- HSC 327 HEALTHCARE QUALITY MANAGEMENT, LAW, AND RISK MANAGEMENT (6 hours)

- HSC 328 PLANNING, IMPLEMENTATION AND MANAGEMENT OF HEALTH INFORMATION SYSTEMS (6 hours)

- HSC 329 MANAGEMENT FOR THE HEALTH INFORMATION ADMINISTRATOR (5 hours)

- HSC 330 HEALTH DATA ANALYSIS FOR DECISION MAKING (5 hours)

- HSC 398.03 PROFESSIONAL PRACTICE: MANAGEMENT (3 hours)

Milner contacted to determine sufficient resources

No additional library resources will be required.

Anticipated staffing arrangements

When fully implemented, the RHIT-HIM Online Sequence will require 1.0 FTE of instructional support.

Anticipated funding needs and source of funds

The RHIT-HIM Online Sequence will be funded through the Extended University Flex-Spending Program.

DEPARTMENT/SCHOOL ____Health Sciences Department_____   DATE ____March 2008_____

CONTACT (S) _____Frank Waterstraat_____   EMAIL ADDRESS __fwaterst@ilstu.edu___

A.   **Proposed Action:** (more than one item may be checked if a revision).

    _____   New Major   CIPS CODE _____ (obtain from Planning, Policy Studies and Info Systems)

    _____   New Minor   CIPS CODE _____ (obtain from Planning, Policy Studies and Info Systems)

    _____   New Sequence

    _____   Change in requirements for major

    _____   Change in requirements for minor

    _____   Change in requirements for sequence

    ____**X**____   Other program revisions –**Name Change**

    _____   More than 50% of courses in this program are distance education

    _____   Program deletion

B.   **Summary of proposed action** (see Part A), including title and exact *Undergraduate Catalog* copy for a new or altered
        program. (See *Catalog* and Program Checklist for format and examples.) Provide a summary of the revisions in addition to
        the exact current *Catalog* copy.

        Health Sciences is proposing a new RHIT- HIM Online Sequence and as a result asks to rename the curriculum under the current Major in
        Health Information Management to **HIM On-Campus Sequence**. Renaming of the HIM sequence is pending the approval of the new on-
        line sequence.

        See Attached

D.   **Routing and action summary:**

1. _____ _____ Department/School Curriculum Committee Date Approved Chair	4. _____ _____ College Dean Date Approved
2. _____ _____ Department Chair/School Director Date Approved	5. _____ _____ Teacher Education Council Chair if appropriate (10 Date Approved copies to the Dean of the College of Education)
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submission (in MS Word or HTML format) of all materials for Web site posting.**
3/05

Institution:

    Illinois State University

Responsible department/school or administrative unit:

    Department of Health Sciences: Health Information Management Program (HIM)

Proposed program title

    HIM On-Campus Sequence

Previous program title (if applicable)

    HIM Program

CIPS classification (applicable to new programs)

    N/A

Date of implementation

    Fall 2008

Description of proposed program or name change

    HIM On-Campus Sequence

Rationale for proposal

The Health Information Management (HIM) Program currently offers an on-campus sequence entitled the HIM Program. The HIM Programs wants to offer two sequences to students who are seeking to earn a Bachelor of Science Degree in Health Information Management.

    HIM On-Campus Sequence – this is an existing sequence designed for students who are taking courses on campus.

    RHIT-HIM Online Sequence – this sequence is a new sequence designed specifically for students who have completed their Associates of Applied Sciences in Health Information Technology and are currently Registered Health Information Technicians (RHIT).

The name change will clearly differentiate the two sequences.

If for Teacher Education, include reference to CTE Conceptual Framework

    N/A

Expected impact of proposal on existing campus programs

    N/A

Expected curricular changes including new courses

N/A

Milner contacted to determine sufficient resources

N/A

Anticipated staffing arrangements

N/A

Anticipated funding needs and source of funds

No additional funding will be required to implement this name change.

(Complete and attach Financial Impact Form for New Programs)

Proposed Catalog Copy

Health Information Management Program

Web site: www.healthsciences.ilstu.edu/health_info_manag/

Degree Offered: B.S.

   Health information managers are professionals responsible for the management of health data and health information systems in health care organizations and organizations that use health data. They ensure data quality; code and classify data; maintain data security and privacy; design, implement and manage health information systems (both manual and electronic); evaluate medical care data to monitor quality and risk; and manage support personnel.

MAJOR IN HEALTH INFORMATION MANAGEMENT

The Health Information Management (HIM) program major offers two sequences to students who are seeking to earn a Bachelor of Science degree in Health Information Management.

HIM On-Campus Sequence – this sequence is designed for students who are taking courses on campus.

RHIT-HIM Online Sequence – this sequence is designed specifically for students who have completed an Associate of Applied Sciences degree in Health Information Technology (HIT) and are currently Registered Health Information Technicians (RHIT).

New Freshmen, New and Internal Transfer Admission Requirements:

New freshmen, transfer students and internal transfers (current Illinois State students wanting to change their major) desiring admission to the Health Information Management Program must meet the admission requirements established by the University. Students currently enrolled at Illinois State University who wish to change their major to Health Information Management (HIM) and transfer students seeking admission to the HIM Program should see the Health Sciences Department's academic advisor for information.

<u>HIM On-Campus Sequence</u>

The Health Information Management On-Campus Sequence is restricted to students taking HIM courses on campus

<u>Admission and retention in the HIM On-Campus Sequence</u>

<u>To be admitted and retained in the HIM major, a student must:</u>

- Be in good academic standing in the university with a minimum cumulative 2.00 GPA;
- Have a grade of C or better in the following courses, or their equivalents, to enroll in the HIM professional courses: KNR 181 and 182 and HSC 105;
- Maintain a minimum cumulative 2.00 GPA for retention in the major; and
- Earn grades of C or higher in all major courses.

<u>Course Requirements</u>

— Prerequisite courses (12-14 hours): ECO 101 or 103 or 105; HSC 105; KNR 181 and 182
— Major courses (58 hours): HSC 200, 201, 202, 204*, 210, 212, 213, 214, 230, <u>298.03</u>, 300, 310, 320, 340, 345, 346, 398.03; ENG 145.13 or 249; MQM 220, 323.
— Recommended courses: BSC 145; ITK 150.

<u>RHIT-HIM Online Sequence</u>

The Registered Health Information Technician (RHIT) to Health Information Management (HIM) Online Sequence is restricted to students who have successfully completed an Associate of Applied Sciences in Health Information Technology and are currently credentialed RHITs. The program is designed to give these students an opportunity to earn a Bachelor of Science Degree in Health Information Management in six semesters. All courses will be delivered online via distance learning. Students will be expected to complete one course each semester.

<u>Admission to the RHIT-HIM Online Sequence</u>

<u>To be admitted and retained in the RHIT-HIM Online Sequence, a student must:</u>

- Be admitted to Illinois State University;
- Be a graduate of a Registered Health Information Technician-associated degree program accredited by the Commission on the Accreditation of Health Informatics and Information Management;
- Be currently certified as a Registered Health Information Technician;
- Maintain a minimum cumulative 2.00 GPA for retention in the major; and
- Earn grades of C or higher in all major courses.

<u>Course Requirements</u>

- Major Courses (31 hours): HSC 326, 327, 328, 329, 330, and 398.03.

<u>Graduation requirements</u>

- To graduate all RHIT students must complete or have completed an Associate of Arts (A.A.) degree of an Associate of Sciences (A.S.) or a specified portion of the Illinois Transferable General Education Core Curriculum.

Accreditation and Credentialing:

   The HIM Program is accredited by the Commission on Accreditation of Health Informatics and Information Management (www.cahiim.org) in cooperation with the American Health Information Management Association (www.ahima.org). Graduates of the program are eligible and expected to write the national registry examination. Successful completion of the registry examination leads to the Registered Health Information Administrator (RHIA) professional designation.

Illinois State University Undergraduate Programs
Program Proposal Financial Implications Form
Request for New Program Approval

Purpose: Proposed new undergraduate programs (degrees, sequences, certificates) must include information concerning how the program will be financially supported to proceed through the curriculum proposal process**.** Signatures of the College Dean and Provost/Provost Representative are required prior to submission of the new program to the College Curriculum Committee.

Procedure: This completed form, with all necessary signatures, is to be attached to new program curricular proposals.

Definition: A "program" can be either a degree, a sequence as part of a degree or a certificate.

Complete the following information:

Department: Health Sciences   Date: November 2007

Proposed New Program: RHIT-HIM Online Sequence

Person Completing Form: Frank Waterstraat   Contact #: 438-8809

Complete Table I to show student enrollment projections for the program.

Table I STUDENT ENROLLMENT PROJECTIONS FOR THE NEW PROGRAM					
	1st Year (July-June)	2nd Year	3rd Year	4th Year	5th Year
Number of Program Majors (Fall headcount)	10	20	20	20	20
Annual Full-Time Equivalent	7.5	13	13	13	13
Annual Credit Hours in EXISTING Courses	0	0	0	0	0
Annual Credit Hours in NEW Courses	144	310	310	310	310
Annual Number of Degrees Awarded	0	10	10	10	10

Complete Table II (even if no new funding is requested). Show all required resources including amounts and sources of funds reallocated from other programs or units.

Table I STUDENT ENROLLMENT PROJECTIONS FOR THE NEW PROGRAM					
	1st Year (July-June)	*2nd Year*	*3rd Year*	*4th Year*	*5th Year*
FTE Staff	*0.5*	*1.0*	*1.0*	*1.0*	*1.0*
Personnel Services ($)	*0*	*0*	*0*	*0*	*0*
Equipment and Instructional Needs ($)	*$2500*	*$2500*	*$2500*	*$2500*	*$2500*
Library ($)	*0*	*0*	*0*	*0*	*0*
Other Support Services ($)	*0*	*0*	*0*	*0*	*0*

Budget narrative listing projected sources of program funding (including sources of reallocated funds).

The RHIT-HIM Online Sequence is designed as a part-time academic sequence, which is based on the student completing one course a semester for six semesters. It is a lock-step program that requires the student to complete the following courses in sequence.

- HSC 326 Healthcare Financial Management and Reimbursement Processes (6 hours)
- HSC 327 Healthcare Quality Management, Law, and Risk Management (6 hours)
- HSC 328 Planning, Implementing and Management of Health Information Systems (6 hours)
- HSC 329 Management for the Health Information Administrator (5 hours)
- HSC 330 Health Data Analysis for Decision Making (5 hours)
- HSC 398.03 Professional Practice - Management (3 hours)

It is estimated that the program will attract a minimum of ten (10) students each year. During the first year of the sequence only three courses will be taught-one course each semester. After the first year of the program two courses will be taught each semester. See Table 3 for estimated credit hour production.

Table 3: RHIT-HIM Online Sequence Annual Hours per Student (10 Students)					
	1st Year (July-June)	*2nd Year*	*3rd Year*	*4th Year*	*5th Year*
Total Hours for First Year Sequence	*18(180)*	*18(180)*	*18(180)*	*18(180)*	*18(180)*
Total Hours for Second Year Sequence	*0*	*13(130)*	*13(130)*	*13(130)*	*13(130)*
Total Hours	*18(180)*	*31(310)*	*31(310)*	*31(310)*	*31(310)*

The RHIT-HIM Online Sequence is being offered through Extended University, therefore it will utilize the flex-funding model. The flex-funding model is entrepreneurial employing a "pay as you go" strategy. If the class does not cover the cost of instruction, it will not be offered.

Signature Page

_____   _____
Department/School Curriculum Committee Chair   Date Approved

_____   _____
Department Chairperson/School Director   Date Approved

_____   _____
College Dean   Date Approved

_____   _____
Provost/Provost Representative   Date Approved

_____   _____
College Curriculum Committee Chairperson   Date Approved

_____   _____
Teacher Education Council Chair   Date Approved

_____   _____
University Curriculum Committee Chairperson   Date Approved