

**ILLINOIS STATE UNIVERSITY REQUEST  
FOR NEW PROGRAM APPROVAL  
*Financial Implication Form***

**Purpose:** Proposed new undergraduate and graduate programs (degrees, sequences, minors, and certificates) must include information concerning how the program will be financially supported to proceed through the curricular process.

**Procedure:** This completed form is to be approved by the Department/School Curriculum Committee chair, department chair/school director, college dean, and Provost prior to submission of the proposal to the College Curriculum Committee.

**Definition:** A "program" can be a degree, a sequence within a degree, a minor, or a certificate. This form is to be used for both undergraduate and graduate programs.

**Complete the following information:**

Department: School of Music

Contact person: Stephen Parsons

Date: April 14, 2017

Proposed new program: Jazz Studies sequence, Bachelor of Music (B.M.) in (Music) Performance

(Note: if the proposed program is a sequence, please indicate the full degree it is housed within)

**BRIEF DESCRIPTION OF THE PROPOSED PROGRAM**

The Jazz Studies sequence in the Bachelor of Music (B.M.) in (Music) Performance program is designed to prepare the student to work professionally as a performer and/or arranger/composer in a variety of jazz and commercial music idioms including ensembles of various sizes and styles. Key areas of expertise that must be developed include the following: 1) Improvisation (harmonic, rhythmic, melodic and stylistic elements), 2) Arranging and/or composing for small and large jazz ensembles (involves many specific techniques and specialized music theory applications), 3) Knowledge of the literature (familiarity with a representative list of standard melodies, chord progressions, big band pieces) and 4) A historical overview of the music.

**ENROLLMENTS**

In the table below, summarize enrollment and degrees conferred projections for the program for the first- and fifth-years of operation. If possible, indicate the number of full-time and part-time students to be enrolled each fall term in the notes section. If it is not possible to provide fall enrollments or fall enrollments are not applicable to this program, please indicate so and give a short explanation.

**TABLE  
1**

<b>STUDENT ENROLLMENT AND DEGREE PROJECTIONS FOR THE PROPOSED PROGRAM</b>		
<b>Category</b>	<b>Year One</b>	<b>5<sup>th</sup> Year (or when fully implemented)</b>
Number of Program Majors/Minors (Fall Headcount)	4-5 majors	16-20 majors
Annual Full-time-Equivalent Majors/Minors (Fiscal Year)	4-5 majors	16-20 majors
Annual Number of Degrees Awarded	0	4-5

Add any relevant notes for the enrollment table 1 (Students are to be enrolled in a cohort; all students will be enrolled part-time; etc.) as an attachment

**Budget Rationale (as an attachment; include corresponding data in Table 2)**

Provide financial data that document the department or school's capacity to implement and sustain the proposed program and describe the program's sources of funding.

- a. Is the unit's (College, Department, School) current operating budget (contractual, commodities, equipment, etc.) adequate to support the program when fully implemented? **Yes**

If "yes", please explain. **The operational budget for current ISU jazz offerings will adequately support the Jazz Studies sequence in the Bachelor of Music program. No additional funding (guest artists, music, equipment, travel) will be necessary.**

If new resources are to be provided to the unit to support the program, what will be the source(s) of these funds? **N/A**

- b. What impact will the new program have on faculty assignments in the department? **Some modest course reassignment will be necessary.**

Will current faculty be adequate to provide instruction for the new program? **Yes**

Will additional faculty need to be hired, either for the proposed program or for courses faculty of the new program would otherwise have taught? **No**

If yes, please indicate whether new faculty members will be full-time or part-time faculty, tenure track or non-tenure track faculty. **N/A**

- c. Will current staff be adequate to implement and maintain the new program? **Yes**

If "yes", please explain. **There is room in the current BM advisors load to handle 15-20 new Jazz Studies undergraduates. Bands administrative clerk already handles all financial transactions for jazz activities at ISU.**

Will additional staff be hired? **No**

Will current advising staff be adequate to provide student support and advisement, including job placement and or admission to advanced studies? **Yes**

If additional hires will be made, please elaborate. **N/A**

- d. Are the unit's current facilities adequate to support the program when fully implemented? **Yes**

Will there need to be facility renovation or new construction to house the program? (For a new degree program describe in detail the facilities and equipment available to maintain high quality in this program including buildings, classrooms, office space, laboratories, equipment and other instructional technologies for the program). **No**

- e. Are library resources adequate to support the program when fully implemented? **Yes**  
Please elaborate. **Current Milner Library resources are adequate for the program. Jazz Studies will rely heavily on current performance library resources in Cook Hall.**

- f. Are there any additional costs not addressed in items a. – d.? **No**  
If "yes" please explain. **N/A**

- g. Are any sources of funding temporary (e.g., grant funding)? **No**  
If so, how will the program be sustained once these funds are exhausted? **N/A**

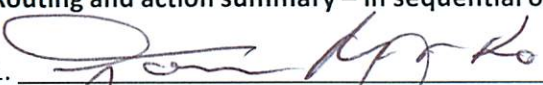
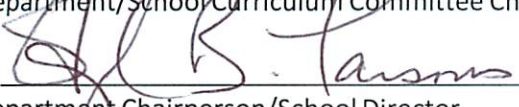

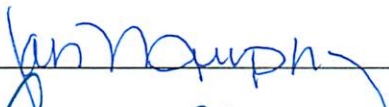

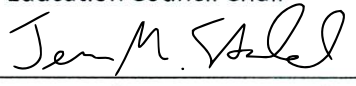
- h. If this is a graduate program, discuss the intended use of graduate assistantships and where the funding for assistantships would come from. **N/A**

**Table 2: RESOURCES REQUIREMENTS**

**TABLE  
 2**

<b>ESTIMATED COSTS OF THE PROPOSED PROGRAM- Only new resources not currently available to the program</b>			
<b>Category</b>	<b>Unit of Measurement</b>	<b>Year One</b>	<b>5<sup>th</sup> Year (or when fully implemented)</b>
<b>Section 1: Operating Expenses</b>			
Including but not limited to: Contractual, Commodities, Equipment, etc.	\$	\$	\$
<b>Section 2: Personnel</b>			
Faculty	FTE	#	#
Faculty	\$	\$	\$
Other Personnel Costs – All Staff excluding Faculty	\$	\$	\$
<b>Section 3: Facilities</b>			
Including but not limited to rental, maintenance, etc.	\$	\$	\$
<b>Section 4: Other Costs (itemized)</b>			
•	\$	\$	\$
•	\$	\$	\$
•	\$	\$	\$
•	\$	\$	\$
•	\$	\$	\$
<b>Total</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>

**Routing and action summary – in sequential order:**

1. <u></u>	<u>5/10/17</u>
Department/School Curriculum Committee Chair	Date Approved
2. <u></u>	<u>5/10/17</u>
Department Chairperson/School Director	Date Approved
3. <u></u>	<u>5/16/17</u>
College Dean	Date Approved
4. <u></u>	<u>5.22.17</u>
Provost	Date Approved
5. <u></u>	<u>8-14-17</u>
College Curriculum Committee Chairperson	Date Approved
6. _____	_____
Teacher Education Council Chair	Date Approved
7. <u></u>	<u>10-5-17</u>
University Curriculum Committee Chairperson	Date Approved

**Once approved, include this form with the curricular proposal for the new program.**