

**ILLINOIS STATE UNIVERSITY REQUEST  
FOR NEW PROGRAM APPROVAL  
*Financial Implication Form***

**Purpose:** Proposed new undergraduate and graduate programs (degrees, sequences, minors, and certificates) must include information concerning how the program will be financially supported to proceed through the curricular process.

**Procedure:** This completed form is to be approved by the Department/School Curriculum Committee chair, department chair/school director, college dean, and Provost prior to submission of the proposal to the College Curriculum Committee.

**Definition:** A "program" can be a degree, a sequence within a degree, a minor, or a certificate. This form is to be used for both undergraduate and graduate programs.

**Complete the following information:**

Department: Communication

Contact person: Brent Simonds or Steve Hunt

Date: 11/28/18

Proposed new program: We are proposing collapsing current sequences in the Mass Media major (Radio, Television Production, and Interactive Media) into one new sequence titled Media Arts

(Note: if the proposed program is a sequence, please indicate the full degree it is housed within)

**BRIEF DESCRIPTION OF THE PROPOSED PROGRAM**

There is a nationwide trend in university media programs to reduce sequences in the creative fields. This follows the convergence trend in the mass media industry that's been playing out for several years. This will allow our students greater flexibility to tailor their educations to their creative interests. The new Media Arts sequence combines three current sequences into one (Radio, Television Production, and Interactive Media).

**ENROLLMENTS**

In the table below, summarize enrollment and degrees conferred projections for the program for the first- and fifth-years of operation. If possible, indicate the number of full-time and part-time students to be enrolled each fall term in the notes section. If it is not possible to provide fall enrollments or fall enrollments are not applicable to this program, please indicate so and give a short explanation.

**TABLE  
1**

<b>STUDENT ENROLLMENT AND DEGREE PROJECTIONS FOR THE PROPOSED PROGRAM</b>		
<b>Category</b>	<b>Year One</b>	<b>5<sup>th</sup> Year (or when fully implemented)</b>
Number of Program Majors/Minors (Fall Headcount)	145	145
Annual Full-time-Equivalent Majors/Minors (Fiscal Year)	249	249
Annual Number of Degrees Awarded	34	34

Add any relevant notes for the enrollment table 1 (Students are to be enrolled in a cohort; all students will be enrolled part-time; etc.) as an attachment

Note: We anticipate that collapsing the sequences into one new sequence will not significantly influence enrollment.

**Budget Rationale (as an attachment; include corresponding data in Table 2)**

Provide financial data that document the department or school's capacity to implement and sustain the proposed program and describe the program's sources of funding.

- a. Is the unit's (College, Department, School) current operating budget (contractual commodities, equipment, etc.) adequate to support the program when fully implemented? If "yes", please explain. If new resources are to be provided to the unit to support the program, what will be the source(s) of these funds? **[Table 2 – Section 1]**

Our current operating budget is sufficient to cover program costs. This change will not necessitate adding new equipment or commodities.

- b. What impact will the new program have on faculty assignments in the department? Will current faculty be adequate to provide instruction for the new program?

The change will have no impact on faculty assignments. Existing curriculum will remain with a core of required courses for students. The new sequence will provide more flexibility to students and reflects national trends related to media convergence.

Will additional faculty need to be hired, either for the proposed program or for courses faculty of the new program would otherwise have taught? If yes, please indicate whether new faculty members will be

full-time or part-time faculty, tenure track or non-tenure track faculty.

***[Table 2 – Section 2]***

No.

- c. Will current staff be adequate to implement and maintain the new program? If “yes”, please explain. Will additional staff be hired? Will current advising staff be adequate to provide student support and advisement, including job placement and or admission to advanced studies? If additional hires will be made, please elaborate. ***[Table 2 – Section 2]***

Again, given that we are simply collapsing three existing sequences into one new sequence we will not need new staff to support the program.

- d. Are the unit’s current facilities adequate to support the program when fully implemented? Will there need to be facility renovation or new construction to house the program? (For a new degree program describe in detail the facilities and equipment available to maintain high quality in this program including buildings, classrooms, office space, laboratories, equipment and other instructional technologies for the program). ***[Table 2 – Section 3]***

Current facilities will support the program—no renovation or new construction will be required.

- e. Are library resources adequate to support the program when fully implemented? Please elaborate.

Yes, as explained above, collapsing three sequences into one will not require any new resources.

- f. Are there any additional costs not addressed in items a. – d.? If “yes” please explain.  
***[Table 2 – Section 4]***

No.

- g. Are any sources of funding temporary (e.g., grant funding)? If so, how will the program be sustained once these funds are exhausted?

This change will not require any new funding, current funds are sufficient.


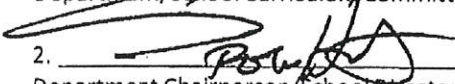
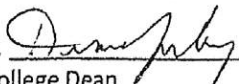
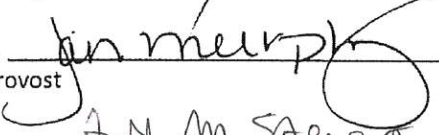
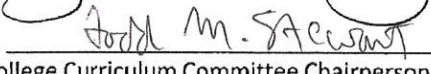

- h. If this is a graduate program, discuss the intended use of graduate assistantships and where the funding for assistantships would come from.

Table 2: RESOURCES REQUIREMENTS

TABLE 2

ESTIMATED COSTS OF THE PROPOSED PROGRAM- Only new resources not currently available to the program			
Category	Unit of Measurement	Year One	5 <sup>th</sup> Year (or when fully implemented)
<b>Section 1: Operating Expenses</b>			
Including but not limited to: Contractual, Commodities, Equipment, etc.	\$	\$	\$
<b>Section 2: Personnel</b>			
Faculty	FTE	#	#
Faculty	\$	\$	\$
Other Personnel Costs – All Staff excluding Faculty	\$	\$	\$
<b>Section 3: Facilities</b>			
Including but not limited to rental, maintenance, etc.	\$	\$	\$
<b>Section 4: Other Costs (itemized)</b>			
•	\$	\$	\$
•	\$	\$	\$
•	\$	\$	\$
•	\$	\$	\$
•	\$	\$	\$
<b>Total</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>

Routing and action summary – in sequential order:

- |   |               |
|---|---------------|
| 1.   | 11/28/18      |
| Department/School Curriculum Committee Chair  | Date Approved |
| 2.   | 11/28/18      |
| Department Chairperson/School Director  | Date Approved |
| 3.   | 11/29/18      |
| College Dean  | Date Approved |
| 4.   | 2/7/19        |
| Provost   | Date Approved |
| 5.   | 11/14/19      |
| College Curriculum Committee Chairperson  | Date Approved |
| 6. _____  | _____         |
| Teacher Education Council Chair   | Date Approved |
| 7.  | 1/29/20       |
| University Curriculum Committee Chairperson   | Date Approved |

Once approved, include this form with the curricular proposal for the new program.

