

ILLINOIS STATE UNIVERSITY REQUEST
FOR NEW PROGRAM APPROVAL
Financial Implication Form

Purpose: Proposed new undergraduate and graduate programs (degrees, sequences, minors, and certificates) must include information concerning how the program will be financially supported to proceed through the curricular process.

Procedure: This completed form is to be approved by the Department/School Curriculum Committee chair, department chair/school director, college dean, and Provost prior to submission of the proposal to the College Curriculum Committee.

Definition: A "program" can be a degree, a sequence within a degree, a minor, or a certificate. This form is to be used for both undergraduate and graduate programs.

Complete the following information:

Department: Family and Consumer Sciences

Contact person: Marla Reese-Weber, Interim Chair

Date: May 27, 2020

Proposed new program: Master of Science in Nutrition (two new sequences): (1) Dietetics and (2) Food and Nutrition Management; (3) Dietetic Internship Graduate Certificate

(Note: if the proposed program is a sequence, please indicate the full degree it is housed within)

BRIEF DESCRIPTION OF THE PROPOSED PROGRAM

A concentration in nutrition currently exists within the FCS graduate program. This application proposes a new Master of Science in Nutrition program with two sequences: (1) Dietetics and (2) Food Nutrition and Management, effectively separating this program from the FCS graduate program. The new MS in nutrition will allow students to select 1 of 2 sequences. Both sequences will include a 2 course core of FCS 445 Statistics in Applied Science and Technology and FCS 497 Introduction to Research Methodology. The remaining hours will be split between FCS electives focused on dietetics or food and nutrition management with potential for electives outside of the department, depending on student interest and goals. Both sequences will have a thesis and non-thesis option.

The rationale for this new program is to provide distinction for students studying nutrition within the discipline of Family and Consumer Science. Currently, over half of the graduate students in Family and Consumer Sciences have a nutrition focus. A MS degree in nutrition will make graduates more competitive for jobs in their respective subfields within nutrition. Further, the Commission on Dietetic Registration is requiring a graduate degree for registered dietitians effective January 1, 2024. Additionally, changing our required hours from 39 to 30 will allow timely completion of the MS degree.

ENROLLMENTS

In the table below, summarize enrollment and degrees conferred projections for the program for the first- and fifth-years of operation. If possible, indicate the number of full-time and part-time students to be enrolled each fall term in the notes section. If it is not possible to provide fall enrollments or fall enrollments are not applicable to this program, please indicate so and give a short explanation.

**TABLE
1**

| STUDENT ENROLLMENT AND DEGREE PROJECTIONS FOR THE PROPOSED PROGRAM | | |
|---|-----------------|--|
| Category: Dietetics | Year One | 5th Year (or when fully implemented) |
| Number of Program Majors/Minors (Fall Headcount) | 70 | 70 |
| Annual Full-time-Equivalent Majors/Minors (Fiscal Year) | 70 | 70 |
| Annual Number of Degrees Awarded | 10 | 10 |

| STUDENT ENROLLMENT AND DEGREE PROJECTIONS FOR THE PROPOSED PROGRAM | | |
|---|-----------------|--|
| Category: Food and Nutrition Management | Year One | 5th Year (or when fully implemented) |
| Number of Program Majors/Minors (Fall Headcount) | 5 | 10 |
| Annual Full-time-Equivalent Majors/Minors (Fiscal Year) | 5 | 10 |
| Annual Number of Degrees Awarded | 2 | 5 |

Add any relevant notes for the enrollment table 1 (Students are to be enrolled in a cohort; all students will be enrolled part-time; etc.) as an attachment

Currently the MS in Family and Consumer Sciences enrolls 10 Dietetic Intern students each fall for a total of 20 students. This enrollment is not expected to change. The Distance Dietetic Internship program, a Full Cost Recovery program, had 15 students enrolled in 2019-2020 and will have 30 students enrolled in 2020-2021. At full capacity in 2021-2022 (when the proposed MS program is expected to begin), there will be 50 Distance Dietetic Internship students. This enrollment is not expected to change. There are also approximately 5 students interested in food and nutrition management. We expect this enrollment to increase to 10 students over the next few years. Combined the total enrollment for the program is expected to be 75 students (20 + 50 + 5) with growth expected only in the food and nutrition area, approximately 5 additional students over the next five years, with a total of 80 students (20 + 50 + 10).

Budget Rationale (as an attachment; include corresponding data in Table 2)

Provide financial data that document the department or school's capacity to implement and sustain the proposed program and describe the program's sources of funding.

- a. Is the unit's (College, Department, School) current operating budget (contractual, commodities, equipment, etc.) adequate to support the program when fully implemented? If "yes", please explain. If new resources are to be provided to the unit to support the program, what will be the source(s) of these funds? **[Table 2 – Section 1]**

Because the enrollment of students is not expected to change or only slightly increase, the current operating budget is adequate.

- b. What impact will the new program have on faculty assignments in the department? Will current faculty be adequate to provide instruction for the new program?

Will additional faculty need to be hired, either for the proposed program or for courses faculty of the new program would otherwise have taught? If yes, please indicate whether new faculty members will be full-time or part-time faculty, tenure track or non-tenure track faculty.

[Table 2 – Section 2]

Current faculty will be adequate. We hired a new NTT this academic year (2019-2020) to oversee the Distance DI program with FCR funds and a new TT faculty member will begin next academic year (2020-2021) in the food and nutrition management area. We do not expect to need additional faculty given enrollments are expected to only slightly increase.

- c. Will current staff be adequate to implement and maintain the new program? If "yes", please explain. Will additional staff be hired? Will current advising staff be adequate to provide student support and advisement, including job placement and or admission to advanced studies? If additional hires will be made, please elaborate. **[Table 2 – Section 2]**

Current staff will be adequate. We are hiring a staff person in fall 2021 to assist with the Distance DI program using FCR funds. No additional staff should be needed given stable enrollments.

- d. Are the unit's current facilities adequate to support the program when fully implemented? Will there need to be facility renovation or new construction to house the program? (For a new degree program describe in detail the facilities and equipment available to maintain high quality in this program including buildings, classrooms, office space, laboratories, equipment and other instructional technologies for the program). **[Table 2 – Section 3]**

- e. Are library resources adequate to support the program when fully implemented? Please elaborate.

Yes. Because enrollment is only expected to increase slightly, if at all, no additional resources from the library will be needed.

- f. Are there any additional costs not addressed in items a. – d.? If “yes” please explain.
[Table 2 – Section 4]

No.

- g. Are any sources of funding temporary (e.g., grant funding)? If so, how will the program be sustained once these funds are exhausted?

No.

- h. If this is a graduate program, discuss the intended use of graduate assistantships and where the funding for assistantships would come from.

Graduate assistantships will be provided to the first year Dietetic Internship students (10) and 3-4 of the Food and Nutrition students on a competitive basis. No assistantships are given to the Distance DI students. This is consistent with the current use of graduate assistantships in the department using our current department GA budget.


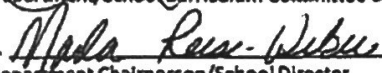
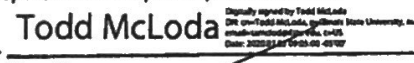
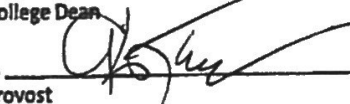
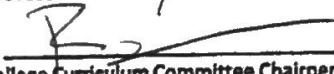
Table 2: RESOURCES REQUIREMENTS

TABLE 2

| ESTIMATED COSTS OF THE PROPOSED PROGRAM- Only new resources not currently available to the program | | | |
|--|---------------------|----------|---|
| Category | Unit of Measurement | Year One | 5 th Year (or when fully implemented) |
| Section 1: Operating Expenses | | | |
| Including but not limited to: Contractual, Commodities, Equipment, etc. | \$ 0 | \$0 | \$0 |
| Section 2: Personnel | | | |
| Faculty | FTE | # | # |
| Faculty | \$ 0 | \$0 | \$0 |
| Other Personnel Costs – All Staff excluding Faculty | \$ 0 | \$0 | \$0 |
| Section 3: Facilities | | | |
| Including but not limited to rental, maintenance, etc. | \$ 0 | \$0 | \$0 |
| Section 4: Other Costs (itemized) | | | |
| • | \$ 0 | \$0 | \$0 |
| • | \$ 0 | \$0 | \$0 |
| • | \$ 0 | \$0 | \$0 |
| • | \$ 0 | \$0 | \$0 |
| • | \$ 0 | \$0 | \$0 |
| Total | \$ 0 | \$0 | \$0 |

Approved by Academic Senate
March 6, 2013

Routing and action summary – In sequential order:

- | | |
|--|---------------|
| 1.  | 7-1-20 |
| Department/School Curriculum Committee Chair | Date Approved |
| 2.  | 7/1/2020 |
| Department Chairperson/School Director | Date Approved |
| 3.  | |
| College Dean | Date Approved |
| 4.  | 8/27/2020 |
| Provost | Date Approved |
| 5.  | 8-31-2020 |
| College Curriculum Committee Chairperson | Date Approved |
| 6. _____ | _____ |
| Teacher Education Council Chair | Date Approved |
| 7. _____ | _____ |
| University Curriculum Committee Chairperson | Date Approved |

Once approved, include this form with the curricular proposal for the new program.