

**ILLINOIS STATE UNIVERSITY
REQUEST FOR NEW PROGRAM APPROVAL
Financial Implication Form**

Purpose: Proposed new undergraduate and graduate programs (degrees, sequences, minors, and certificates) must include information concerning how the program will be financially supported to proceed through the curricular process.

Procedure: This completed form, is to be approved by the Department/School Curriculum Committee chair, department chair/school director, college dean, and Provost prior to submission of the proposal to the College Curriculum Committee.

Definition: A "program" can be a degree, a sequence within a degree, a minor, or a certificate. This form is to be used for both undergraduate and graduate programs.

Complete the following information:

Department: School of Music

Contact person: Adriana Ransom

Date: 7/10/17

Proposed new program: Master of Music: String Pedagogy

String Pedagogy sequence, Master of Music (M.M.) bs/9-5-17

(Note: if the proposed program is a sequence, please indicate the full degree it is housed within)

ENROLLMENTS

In the table below, summarize enrollment and degrees conferred projections for the program for the first-and fifth-years of operation. If possible, indicate the number of full-time and part-time students to be enrolled each fall term in the notes section. If it is not possible to provide fall enrollments or fall enrollments are not applicable to this program, please indicate so and give a short explanation.

TABLE 1

STUDENT ENROLLMENT AND DEGREE PROJECTIONS FOR THE PROPOSED PROGRAM		
Category	Year One	5 th Year (or when fully implemented)
Number of Program Majors/Minors (Fall Headcount)	4	8
Annual Full-time-Equivalent Majors/Minors (Fiscal Year)		

Add any relevant notes for the enrollment table 1 (Students are to be enrolled in a cohort; all students will be enrolled part-time; etc.) as an attachment

Budget Rationale (as an attachment; include corresponding data in Table 2)

Provide financial data that document the department or school's capacity to implement and sustain the proposed program and describe the program's sources of funding.

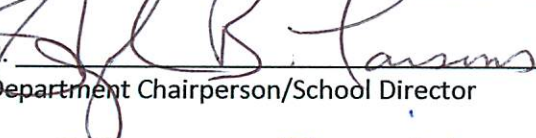
- a. Is the unit's (College, Department, School) current operating budget adequate to support the program when fully implemented? If "yes", please explain. If new resources are to be provided to the unit to support the program, what will be the source(s) of these funds? **[Table 2 – Section 1]**
- b. Will current faculty be adequate to provide instruction for the new program? If "yes", please explain. Will additional faculty need to be hired? If additional hires will be made, please elaborate. **[Table 2 – Section 2]**
- c. Will current staff be adequate to implement and maintain the new program? If "yes", please explain. Will additional staff be hired? Will current advising staff be adequate to provide student support and advisement, including job placement and or admission to advanced studies? If additional hires will be made, please elaborate. **[Table 2 – Section 2]**
- d. Are the unit's current facilities adequate to support the program when fully implemented? Will there need to be facility renovation or new construction to house the program? (For a new degree program describe in detail the facilities and equipment available to maintain high quality in this program including buildings, classrooms, office space, laboratories, equipment and other instructional technologies for the program). **[Table 2 – Section 3]**
- e. Are library resources adequate to support the program when fully implemented? Please elaborate.
- f. Are there any additional costs not addressed in items a. – d.? If "yes" please explain. **[Table 2 – Section 4]**
- g. Are any sources of funding temporary (e.g., grant funding)? If so, how will the program be sustained once these funds are exhausted?
- h. If this is a graduate program, discuss the intended use of graduate assistantships and where the funding for assistantships would come from.

Table 2: RESOURCES REQUIREMENTS**TABLE 2**

ESTIMATED COSTS OF THE PROPOSED PROGRAM- Only new resources not currently available to the program			
Category	Unit of Measurement	Year One	5th Year (or when fully implemented)
Section 1: Operating Expenses			
Including but not limited to: Contractual, Commodities, Equipment, etc.	\$	\$ 0.00	\$ 0.00
Section 2: Personnel			
Faculty	FTE	#	#
Faculty	\$	\$ 0.00	\$ 0.00
Other Personnel Costs – All Staff excluding Faculty	\$	\$ 0.00	\$ 0.00
Section 3: Facilities			
Including but not limited to rental, maintenance, etc.	\$	\$ 0.00	\$ 0.00
Section 4: Other Costs (itemized)			
•	\$	\$	\$
•	\$	\$	\$
•	\$	\$	\$
•	\$	\$	\$
•	\$	\$	\$
Total	\$	\$	\$

Routing and action summary – in sequential order:

1.  8/15/17
Department/School Curriculum Committee Chair Date Approved

2.  8/15/17
Department Chairperson/School Director Date Approved

3.  8/21/17
College Dean Date Approved

4.  8.29.17
Provost Date Approved

5.  9/7/17
College Curriculum Committee Chairperson Date Approved

6. _____
Teacher Education Council Chair Date Approved

7. _____
University Curriculum Committee Chairperson Date Approved

Once approved, include this form with the curricular proposal for the new program.

Proposal: Master of Music in String Pedagogy
Financial Implications

A. Yes. No new operating funds are required.

B. The proposal will require no new faculty; string studios are not at capacity, and this degree will hopefully help boost studio numbers. Additionally, the string faculty have agreed to take on the following new duties associated with this degree:

- Each string faculty member has agreed to teach a Pedagogy and Literature course (MUS 330A61-64, as applicable) at least once every 4 semesters. These are specific to each instrument (violin, viola, cello and bass) and will be in addition to the current String Pedagogy and Literature course (MUS330A60) team-taught by Dr. Lewis and Dr. Ransom
- Each string faculty member has agreed to be an advisor for the exit requirement: Final Project in String Pedagogy (MUS 475) as needed
- Dr. Lewis and Dr. Ransom have agreed to supervise the new decriminalization: MUS 498A50 Professional Practice in String Pedagogy
- See attached letter from the string faculty (reference to new courses "Readings in String Pedagogy" and "Music and Literacy" have since been changed to "Professional Practice in String Pedagogy")

C. The program will not require any new staff. The addition of approximately 4-8 new MM students per year will not significantly impact staff (advising or otherwise) requirements. Angelo Favis will be the advisor along with other Master of Music students. This degree does not require any licensure.

D. There will be no new facility needs. The addition of approximately 4-8 new MM students per year will not significantly impact facility requirements. Additionally, string studios are not currently at capacity.

E. Current library resources are more than adequate for this degree, thanks to established degree offerings in related fields (such as Master of Music Education, Master of Music in Performance, and various undergraduate education degrees). Music Librarian Anne Shelley has been working with the string area to build a good body of string pedagogical materials for over 5 years: "Milner Library actively collects materials to support string pedagogy courses and activities at Illinois State University. The music librarian has worked closely for several years with Dr. Ransom and Dr. Lewis to purchase important string methods publications. Methods acquired are both historical and current, and the library strives to provide complete methods."

F. There are no other additional funding needs.

G. There are no current sources of temporary funding, except for one GA position; see below.

H. The School of Music has supported three Graduate Assistantships specifically for string students for a number of years. One GA is funded directly from the School of Music; one is funded by the Community School for the Arts; one is funded by the ISU String Project. These are expected to continue for the foreseeable future. There is also a 4th GA primarily funded by a grant for the 2017-18 school year. Masters students seeking a degree in String Pedagogy would have the desired skills needed for all of these assistantships and would be very competitive candidates.



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Illinois' first public university

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To: Steve Parsons
 Cc. Angelo Favis, Tom Marko, David Snyder

Re: Proposed New MM Sequence in String Pedagogy

April 20th, 2017

Dr. Parsons,

On behalf of the string faculty, please accept this letter of support for the addition of a new master's level degree sequence in String Pedagogy. We believe that adding this degree will help attract new graduate level string students in all studios. We know that this degree is growing in popularity; a number of institutions have recently announced the addition of this degree, and students who have applied for a MM in performance or MMEd at ISU have also applied for MM in String Pedagogy degrees at peer institutions. Also, recent ISU graduates (in the BM and BMEd programs) are seeking this degree at peer institutions as they look to continue their education at the graduate level. We are well-poised to offer this degree because of our two teaching-training programs currently operating successfully (String Project and MusicScores!); we also currently have 3 GAs related to string teaching.

The new degree sequence will require additional duties of the string faculty:

- Each string faculty has agreed to teach a 2nd level of String Pedagogy at least once every 4 semesters, specific to each instrument (violin, viola, cello, and bass)
- Each string faculty has agreed to be a supervisor for the exit requirement: Final Project in String Pedagogy, as needed
- Kate and Adriana have agreed to teach the new course: Readings in String Pedagogy, to be offered at least every four semesters; they will take turns
- Kate and Adriana have agreed to teach the new course: Music and Literacy, to be offered at least every four semester; they will take turns

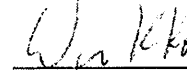
We willingly accept these additional duties.

Sincerely,


 Adriana Ransom


 Kate Lewis


 Sarah Gentry


 William Koehler