

**ILLINOIS STATE UNIVERSITY
REQUEST FOR NEW PROGRAM
APPROVAL *Financial Implication Form***

Purpose: Proposed new undergraduate and graduate programs (degrees, sequences, minors, and certificates) must include information concerning how the program will be financially supported to proceed through the curricular process.

Procedure: This completed form is to be approved by the Department/School Curriculum Committee chair, department chair/school director, college dean, and Provost prior to submission of the proposal to the College Curriculum Committee.

Definition: A “program” can be a degree, a sequence within a degree, a minor, or a certificate. This form is to be used for both undergraduate and graduate programs.

Complete the following information:

Department: Theatre and Dance

Contact person: Li Zeng

Date: August 6, 2019

Proposed new program: Film/Video Sequence: The proposed sequence is housed within Theatre. The degree is Theatre(B.A, B.S)

(Note: if the proposed program is a sequence, please indicate the full degree it is housed within)

BRIEF DESCRIPTION OF THE PROPOSED PROGRAM

The Film/Video curriculum integrates creative hands-on experience with fundamental courses in film/video aesthetics, history, and theory. This interdisciplinary program offers a variety of courses from theatre, film, video, new media, and arts technology. Students have great flexibility to choose courses tailored to their career interest, such as film/video critical studies, film/video production, web video, and screenwriting. Education and training in these related art fields prepare students for a broad range of careers.

ENROLLMENTS

In the table below, summarize enrollment and degrees conferred projections for the program for the first- and fifth-years of operation. If possible, indicate the number of full-time and part-time students to be enrolled each fall term in the notes section. If it is not possible to provide fall enrollments or fall enrollments are not applicable to this program, please indicate so and give a short explanation.

**TABLE
1**

STUDENT ENROLLMENT AND DEGREE PROJECTIONS FOR THE PROPOSED PROGRAM		
Category	Year One	5th Year (or when fully implemented)
Number of Program Majors/Minors (Fall Headcount)	10	40
Annual Full-time-Equivalent Majors/Minors (Fiscal Year)	10	40
Annual Number of Degrees Awarded	0	10

Add any relevant notes for the enrollment table 1 (Students are to be enrolled in a cohort; all students will be enrolled part-time; etc.) as an attachment

Budget Rationale (as an attachment; include corresponding data in Table 2)

Provide financial data that document the department or school's capacity to implement and sustain the proposed program and describe the program's sources of funding.

- Is the unit's (College, Department, School) current operating budget (contractual, commodities, equipment, etc.) adequate to support the program when fully implemented? If "yes", please explain. If new resources are to be provided to the unit to support the program, what will be the source(s) of these funds? *[Table 2 – Section 1]*

Yes. The new curriculum consists of existing courses. Most of the courses required for Film/Video sequence are currently included in Theatre and Film Studies. They are just reassigned to this new sequence. No additional resources are necessary.

- What impact will the new program have on faculty assignments in the department? Will current faculty be adequate to provide instruction for the new program?

Will additional faculty need to be hired, either for the proposed program or for courses faculty of the new program would otherwise have taught? If yes, please indicate whether new faculty members will be full-time or part-time faculty, tenure track or non-tenure track faculty.

[Table 2 – Section 2]

There will be no impact on faculty assignments in the department. Existing faculty are adequate to administer the new program.

c. Will current staff be adequate to implement and maintain the new program? If “yes”, please explain. Will additional staff be hired? Will current advising staff be adequate to provide student support and advisement, including job placement and or admission to advanced studies? If additional hires will be made, please elaborate.
[Table 2 – Section 2]

Yes. Existing staff are adequate to administer the program. The student advisor has been advertising students with theatre studies and film studies focuses, and recruiting both theatre and film students for the current Theatre and Film sequence.

d. Are the unit’s current facilities adequate to support the program when fully implemented? Will there need to be facility renovation or new construction to house the program? (For a new degree program describe in detail the facilities and equipment available to maintain high quality in this program including buildings, classrooms, office space, laboratories, equipment and other instructional technologies for the program). *[Table 2 – Section 3]*

Yes. Existing facilities are adequate to administer the program. Students who take production classes will have access to cameras, the editing lab, and sound stage.

e. Are library resources adequate to support the program when fully implemented? Please elaborate.

Yes. The resources for this new sequence is the same as resources needed for the current Theatre and Film Studies. Separating film/video from Theatre Studies will not create new needs.

f. Are there any additional costs not addressed in items a. – d.? If “yes” please explain.
[Table 2 – Section 4]
NO.

g. Are any sources of funding temporary (e.g., grant funding)? If so, how will the program be sustained once these funds are exhausted?
NO.

h. If this is a graduate program, discuss the intended use of graduate assistantships and where the funding for assistantships would come from.

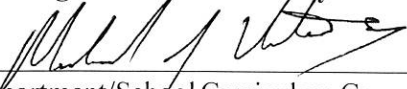
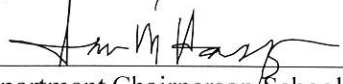
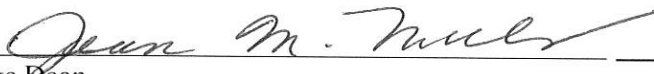


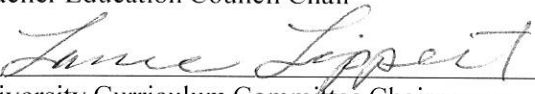
N/A

Table 2: RESOURCES REQUIREMENTS

**TABLE
2**

ESTIMATED COSTS OF THE PROPOSED PROGRAM- Only new resources not currently available to the program			
Category	Unit of Measurement	Year One	5th Year (or when fully implemented)
Section 1: Operating Expenses			
Including but not limited to: Contractual, Commodities, Equipment, etc.	\$0	\$0	\$0
Section 2: Personnel			
Faculty	FTE	#	#
Faculty	\$0	\$0	\$0
Other Personnel Costs – All Staff excluding Faculty	\$0	\$0	\$0
Section 3: Facilities			
Including but not limited to rental, maintenance, etc.	\$0	\$0	\$0
Section 4: Other Costs (itemized)			
•	\$	\$	\$
•	\$	\$	\$
•	\$	\$	\$
•	\$	\$	\$
•	\$	\$	\$
Total	\$	\$	\$

Routing and action summary – in sequential order:

1. 	8/6/19
Department/School Curriculum Committee Chair	Date Approved
2. 	8/13/19
Department Chairperson/School Director	Date Approved
3. 	8/14/19
College Dean	Date Approved
4. 	8.22.19
Provost	Date Approved
5. 	9-19-19
College Curriculum Committee Chairperson	Date Approved
6. _____	_____
Teacher Education Council Chair	Date Approved
7. 	10.9.19
University Curriculum Committee Chairperson	Date Approved

Once approved, include this form with the curricular proposal for the new program.