

**ILLINOIS STATE UNIVERSITY
REQUEST FOR NEW PROGRAM
APPROVAL
*Financial Implication Form***

Purpose: Proposed new undergraduate and graduate programs (degrees, sequences, minors, and certificates) must include information concerning how the program will be financially supported to proceed through the curricular process.

Procedure: This completed form is to be approved by the Department/School Curriculum Committee chair, department chair/school director, college dean, and Provost prior to submission of the proposal to the College Curriculum Committee.

Definition: A "program" can be a degree, a sequence within a degree, a minor, or a certificate. This form is to be used for both undergraduate and graduate programs.

Complete the following information:

Department: Interdisciplinary Studies

Contact person: Amy Hurd

Date: 1/28/2021

Proposed new program: Liberal Studies Sequence within the IDS major

(Note: if the proposed program is a sequence, please indicate the full degree it is housed within)

BRIEF DESCRIPTION OF THE PROPOSED PROGRAM

Sequences in the Interdisciplinary Studies Major:

Liberal Studies Sequence – new sequence within IDS, replaces multidisciplinary studies sequence

- Students have 3 options to complete his sequence
 - 36 credit hours within a specific department or
 - 36 hours across multiple departments with a theme or
 - 18 hours each in 2 disciplines

Other related actions in the IDS major.

Individualized Sequence – revise

Multidisciplinary Sequence – delete

Human & Educational Services – lowered GPA, but no curriculum action needed

ENROLLMENTS

In the table below, summarize enrollment and degrees conferred projections for the program for the first- and fifth-years of operation. If possible, indicate the number of full-time and part-time students to be enrolled each fall term in the notes section. If it is not possible to provide fall enrollments or fall enrollments are not applicable to this program, please indicate so and give a short explanation.

Table 1

STUDENT ENROLLMENT AND DEGREE PROJECTIONS FOR THE PROPOSED PROGRAM		
Category	Year One	5th Year (or when fully implemented)
Number of Program Majors/Minors (Fall Headcount)	10	40
Annual Full-time-Equivalent Majors/Minors (Fiscal Year)	10	40
Annual Number of Degrees Awarded		10

Add any relevant notes for the enrollment table 1 (Students are to be enrolled in a cohort; all students will be enrolled part-time; etc.) as an attachment

Budget Rationale (as an attachment; include corresponding data in Table 2)

Provide financial data that document the department or school’s capacity to implement and sustain the proposed program and describe the program’s sources of funding.

- a. Is the unit’s (College, Department, School) current operating budget (contractual, commodities, equipment, etc.) adequate to support the program when fully implemented? If “yes”, please explain. If new resources are to be provided to the unit to support the program, what will be the source(s) of these funds? **[Table 2 – Section 1]**

- ***IDS does not have any budget. This sequence replaces another sequence that was deleted, so no new resources are needed.***

- b. What impact will the new program have on faculty assignments in the department? Will current faculty be adequate to provide instruction for the new program?

Will additional faculty need to be hired, either for the proposed program or for courses faculty of the new program would otherwise have taught? If yes, please indicate whether new faculty members will be full-time or part-time faculty, tenure track or non-tenure track faculty.

[Table 2 – Section 2]

- ***IDS does not have any faculty. The current courses will be sufficient to complete this sequence***

- c. Will current staff be adequate to implement and maintain the new program? If “yes”, please explain. Will additional staff be hired? Will current advising staff be adequate to provide student support and advisement, including job placement and or admission to advanced studies? If additional hires will be made, please elaborate. **[Table 2 – Section 2]**

- **Yes. UCollege serves as the advisor for these majors. They will continue to do so.**

- d. Are the unit’s current facilities adequate to support the program when fully implemented? Will there need to be facility renovation or new construction to house the program? (For a new degree program describe in detail the facilities and equipment available to maintain high quality in this program including buildings, classrooms, office space, laboratories, equipment and other instructional technologies for the program). **[Table 2 – Section 3]**

- **No new facilities or renovations are needed.**

- e. Are library resources adequate to support the program when fully implemented? Please elaborate.

- **IDS majors rely on existing classes, so no new resources are needed.**

- f. Are there any additional costs not addressed in items a. – d.? If “yes” please explain.
[Table 2 – Section 4]

- **No**

- g. Are any sources of funding temporary (e.g., grant funding)? If so, how will the program be sustained once these funds are exhausted?

- **No**

- h. If this is a graduate program, discuss the intended use of graduate assistantships and where the funding for assistantships would come from.

- **NA**

Table 2: RESOURCES REQUIREMENTS

TABLE 2

ESTIMATED COSTS OF THE PROPOSED PROGRAM- Only new resources not currently available to the program			
Category	Unit of Measurement	Year One	5th Year (or when fully implemented)
Section 1: Operating Expenses			
Including but not limited to: Contractual, Commodities, Equipment, etc.	\$	\$	\$
Section 2: Personnel			
Faculty	FTE	#	#
Faculty	\$	\$	\$
Other Personnel Costs – All Staff excluding Faculty	\$	\$	\$
Section 3: Facilities			
Including but not limited to rental, maintenance, etc.	\$	\$	\$
Section 4: Other Costs (itemized)			
•	\$	\$	\$
•	\$	\$	\$
•	\$	\$	\$
•	\$	\$	\$
•	\$	\$	\$
Total	\$	\$	\$

Routing and action summary – in sequential order:

1. Chris Weber Department/School Curriculum Committee Chair
Date Approved

2. A. R. Hill Department Chairperson/School Director
Date Approved

3. A. R. Hill
College Dean
Date Approved

4. [Signature] Provost
Date Approved 1/29/21

5. _____
College Curriculum Committee Chairperson
Date Approved

6. _____ Teacher
Education Council Chair
Date Approved

7. _____
University Curriculum Committee Chairperson
Date Approved

Once approved, include this form with the curricular proposal for the new program.